



**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING AGENDA
January 3, 2023 – 6:00 pm**

**Reorganizational &
Regular Meeting Agenda**

REORGANIZATIONAL MEETING AGENDA:

- I. Call to Order followed by the Pledge of Allegiance, Prayer, and moment of silence
- II. Roll Call of Supervisors
- III. Reorganization of the Board for Calendar Year 2023
 - A. Office of Chair – seeking nominations
 - B. Office of Vice-Chair – seeking nominations
 - C. Liaison Appointments (two nominations for each)
 - Buildings
 - Emergency Management
 - Fire
 - Parks & Recreation
 - Planning & Zoning
 - Public Works/Roads
 - Police Commission
 - Sewer/Water
 - D. Voting Delegate for 2023 PSATS Convention – April 23–26, 2023 (one nomination)
- IV. Annual Appointments for Calendar Year 2023 - (May be taken as one consent motion)
 - A. Staff
 - Secretary – Shannon Sinopoli
 - Treasurer – Jennifer Rabuck
 - Zoning Officer – Shannon Sinopoli
 - Building Code Official – Shannon Sinopoli
 - Open Records Officer – Jennifer Rabuck
 - Open Records Officer, Alternate – Shannon Sinopoli
 - B. Assistant Secretary-Treasurer - Douglas Hawthorne
 - C. Emergency Management Director - Wayne Southard
 - D. Animal Control Officer(s)
 - John Shearer
 - Stephen Mohr, Alternate
 - E. Tax Collector for Earned Income Tax for 2023 - Lancaster County Tax Collection Bureau
Tax Collector for Real Estate (currently 0.00 Millage) – Lancaster County Treasurer

- F. Township Engineer and Alternate Zoning Officer, as needed – David Miller/Associates
Sewer Plant Engineer – Entech Engineering
Sewer Plant Engineer Alternate – Hanover Engineering
And authorize the Engineer and Secretary to sign and file the 2022 Chapter 94 Report in 2023
- G. Township Solicitor and Special Legal Counsel
 - Nikolaus & Hohenadel, LLP (General Counsel)
 - Morgan, Hallgren, Crosswell & Kane, P.C. (Counsel for Zoning Hearing Board)
- H. Township Sewage Enforcement Officer - Marvin Stoner
- I. Township Construction Code Official - Associated Building Inspections, LLC
- J. Pension Chief Administrative Officer – Shannon Sinopoli
- K. Township Certified Public Accountant – White, Rudy LLC
- L. Depository of Funds – Truist, Mid Penn Bank, PLGIT, Orrstown Bank (Cetera Advisors Network, LLC CD custodian)
- M. Treasurer Bonds (Treasurer & Assistant Treasurer) – \$3.5 Million each for 2023
- N. Flood Plain Administrator – Shannon Sinopoli
- V. Boards, Commissions, Committees Appointments – Terms Beginning 2023 (May be taken as one consent motion)
 - A. Planning Commission (4 year term until January 2027) - John Charles
 - B. Resolution 1/2023 Zoning Hearing Board (5 year term until January 2028) - Ken Alexander, Jr.
 - C. Parks & Recreation Commission (5 year term until January 2028) - Mark Brosey
 - D. Historical Review Commission (5 year term)
 - Elaine Jackson – term until January 2028
 - Christina Mark – term until January 2027
 - Vacancy
 - E. Bainbridge Water Authority (5 year term until December 2027) - John Emswiler
 - F. Vacancy Board Chair (1 year term until January 1, 2024) - Patti Jo Bigler.
- VI. Adjournment of Reorganizational Meeting

REGULAR MEETING AGENDA:

- I. Call to Order
- II. Roll Call of Supervisors
- III. Announcements
- IV. Approval of the December 8, 2022 Meeting Minutes and the December 12, 2022 Special Meeting Minutes.

- V. Public Comment – For the record, the Board requests that each person offering comment raise their hand before speaking and state their name and address.
- VI. Consent Agenda Items - *All items included in the Consent Agenda are routine in nature and the supervisors will approve them under one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere in the agenda as indicated by the board chair.*
 - A. Bills
 - B. Reports (reports are available):
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. NW Emergency Medical Services
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant (Incinerator) – November 2022 Host Fee \$61,151.54; 31,709 Tons at \$1.96/Ton processed. 2021 – 2022 comparison is available.
 - vi. Sewage Enforcement Officer
 - vii. Zoning Officer
- VII. Public Hearing – Conditional Use application - Leroy & Dorcas Zimmerman requesting the construction of a single-family detached dwelling unit at 1339 Keener Road.
- VII. Old Business – none.
- VIII. New Business:
 - A. Scott and Marybeth Romberger – 117 Monument Drive – Major Stormwater plan.
 - B. Approve/Reject the Internal Revenue Services’ standard business mileage rate of 65.5 cents per mile effective January 1, 2023.
 - C. Approve/Reject Resolution 2/2023 for the Disposition of Township Records.
 - D. Approve/Reject to accept the donation of a 2008 International Corp School Bus, with 127,545 miles, from Red Lion Salvage LLC.
 - E. Approve/Reject the advertisement of Ordinance 01-01-03-2023 (replacing Ordinance 04-12-12-2022 as Penn Township did not approve the Ordinance) Signifying the Intentions and Desire of the Board of Supervisors of this Township to Organize an Authority for the Purpose of Administering Emergency Medical Services on Behalf of this Township Under the Pennsylvania Municipality Authorities Act Jointly with The Boroughs of Elizabethtown and Marietta, and the Townships of, Conoy, Elizabeth, Mount Joy, East Donegal, and West Donegal all in Lancaster County; Designating the Entirety of this Township as a Service District of the Authority; Setting Forth and Authorizing Execution of Articles of Incorporation; Appointing and Fixing the Term of the First Member of the Board Appointed by this Township; and taking all other necessary actions.
- IX. Acknowledgements – none.
- X. Discussion Items:
 - A. Blacksmith Shop update
 - B. Highways/Buildings update

C. Engineer Report: UV Disinfection Project; Reed Beds Status; Governor Stable Bridge Repair; Road work updates

XI. Correspondence – none.

XII. Public Comment

XIII. Adjournment