

**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
June 9, 2022**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, June 9, 2022 at 7:00 p.m. at the Bainbridge Fire Company Hall, 34 South Second Street, Bainbridge, PA 17502. In attendance were Supervisors Mr. Justin Risser, Ms. Gina Mariani, Mr. Stephen Mohr and Mr. Douglas Hawthorne, Secretary Ms. Shannon Sinopoli and Treasurer Ms. Jennifer Rabuck. Supervisor Mr. S. Jay Williams joined the meeting by phone call. Also in attendance was Solicitor Matthew Crème of Nikolaus and Hohenadel and Mr. Robert Lynn of Hanover Engineering.

ORDER OF BUSINESS:

- I. The meeting was called to order by Chairman Risser at 7:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Mr. Risser conducted roll call.
- III. Mr. Risser asked for a motion on the May 12, 2022 Board of Supervisors meeting minutes. Motion by Ms. Mariani to approve the May 12, 2022 meeting minutes, seconded by Mr. Williams. Motion approved 5-0.
- IV. Public comment.
 1. Bob Kettering, Meadow View Road, Manheim, PA indicated he is the developer of the Crestwood Estates development and was questioning a few billing charges from Hanover Engineering from 2019 for services rendered he did not request and therefore he feels he should not have to pay for such.

Mr. Risser advised that the board will need to have further discussions on this matter.
 2. Darrell Williams representing Susquehanna Old Fashioned Field Days requested the township purchase a new storage container for their equipment as the one they currently have has become rodent infested. Mr. Williams indicated the cost would be \$2,900.00 for an 8' X 20' container.

Mr. Risser advised that the board will need to have further discussions on this matter.
 3. Kendra Mohr stated she liked the new layout of the agenda but requested the number of EMS and fire calls remain listed as well as the LCSWMA fee/tonnage and a second public comment section at the end of the agenda.
- V. Consent Agenda Items:
 - A. Release of Financial Security for the Perdue Grain & Oil Seed Soybean Facility Preliminary/Final Land Development Plan in the amount of \$500,000.00.
 - B. Reaffirming the current banking signers for all financial accounts. Gina Mariani, Doug Hawthorne, Shannon Sinopoli and Jennifer Rabuck.

- C. Employing Autumn Pantanella as a Summer Playground helper at a rate of \$10.50 per hour conditioned upon receiving all necessary paperwork and clearances.
- D. Employing Nikki Clark and Jamie Kauffman as Janitorial staff at a rate of \$16.00 per hour.
- E. Bills
- F. Reports
 - i. Bainbridge Fire Company – 21 calls for service. 13 in Conoy Township; 2 in Elizabethtown Borough; 1 in East Donegal Township; 1 in West Donegal Township; 2 in Marietta Borough; 1 in Rapho Township and 1 in Lower Swatara Township.
 - ii. NW Emergency Medical Services – 20 calls in Conoy Township, 100 to date
 - iii. LCSWMA - Waste to Energy Plant (Incinerator) – April 2022 Host fee \$57,153.35; 29,160 Tons at \$1.96/ton processed.
 - iv. Financial Reports
 - v. Police
 - vi. Sewage Enforcement Officer
 - vii. Zoning Officer

Motion by Ms. Mariani to approve the Consent Agenda items, seconded by Mr. Hawthorne. Motion approved 5-0.

VI. Old Business. None.

VII. New Business:

- A. C&C Insulation, Inc. Preliminary/Final Land Development Plan. Stacy Longenecker, Light-Heigel and Associates was present to represent the plan. Mr. Longenecker stated this is a minor land development plan that consists of tearing down an existing building and constructing a larger building which would be 720 square feet larger than the existing structure. There are no zoning issues and no stormwater management involved. The planning commission recommended approval at their May meeting. A brief discussion took place regarding the requested modifications and deferral of road improvements, curb and sidewalk.

Motion by Ms. Mariani to approve the C&C Insulation, Inc. Preliminary/Final Land Development plan, the requested modifications and requested deferrals contingent upon a clean review letter, seconded by Mr. Hawthorne. Motion approved 5-0.

- B. Diversified Billing System upgrade. Ms. Rabuck advised the current sewer billing system is no longer providing updates, so this upgrade would be a new platform.

Motion by Ms. Mariani to approve the Diversified Billing System upgrade in the amount of \$3,550.00 for the sewer payments from the Sewer Fund, seconded by Mr. Williams. Motion approved 5-0.

VIII. Discussion Items:

- A. Blacksmith Shop Proposal Update. Mike Williams advised there were 108 visitors to the blacksmith shop on Memorial Day. Mr. Williams indicated he is still working on forming a committee.

- B. Haldeman Family Cemetery Trust. Mr. Peter Hickok was present representing the cemetery trust. Mr. Hickok advised the cemetery was founded in the 1840's and the trust was also set up during that time. Mr. Hickok provided a brief background of the cemetery. Mr. Hickok advised that presently Fulton Bank is the Trustee and they wish to terminate the trust and transfer the cemetery real estate and all remaining principal investments to Conoy Township. Mr. Hickok indicated the trust also reached out to the Haldeman Mansion, but they were not interested.

Mr. Hickok advised that presently, the Lancaster County Solid Waste Authority (LCSWMA) has been maintaining the property and has been doing an excellent job.

Mr. Crème indicated that if this transfer took place, the township would take full ownership and all the maintenance thereof.

After a brief discussion, all board members advised they would be in support of this transfer provided there is a written agreement with LCSWMA for the continued maintenance of the property and further advised staff to work through the logistics with the trust.

- C. 211 Falmouth Road Property Survey. Mr. Risser stated a survey of the Township Office property is desired. Mr. Lynn advised he believes a survey already exists and will check into it.
- D. PennDOT traffic study on Bainbridge Road. Mr. Risser advised the requested accident statistics have been received. Mr. Risser indicated that the list of incidents provided was from 2016 to 2022 and consists of 29 reportable incidents to include 5 deer strikes, 5 speed with snow, 8 DUI, 5 speed (with 1 fatal), 1 rear end, 1 mechanical, 2 hit and run, 1 careless driving, 1 unknown. Mr. Risser advised this is not enough incidents to trigger PennDOT to conduct a traffic study.
- E. Highway/Buildings update. Mr. Clyde Pickel advised a new front door has been ordered for the township office building.
- F. Road Projects Bid Review/Award. Motion by Ms. Mariani to award the bid for the 2022 Roadwork Projects from the Liquid Fuels Fund to Construction Maters Services in the amount of \$131,734.00, seconded by Mr. Hawthorne. Motion approved 5-0.
- G. PA Rural Water Association membership. Mr. Lynn provided a brief overview of the PA Rural Water Association and the benefits of membership for smaller municipalities. As a member the township would receive sanitary sewer assistance free of charge. The annual fee is based on the size of the municipality. The annual fee for Conoy Township would be \$641.00.
- Motion by Ms. Mariani to join the PA Rural Water Association at a cost of \$641.00 per year, seconded by Mr. Hawthorne. Motion approved 5-0.
- H. Towns Edge Development – Street Dedication Discussion. Mr. Lynn advised he conducted an inspection within the last 3 weeks and indicated the sinkholes are repaired, the streets are in good shape and the trees have been replaced.

A discussion took place with regards to the overall dedication which could include all of the open space. Staff was directed to get more details to be discussed at the July 14, 2022 meeting.

- I. UV Disinfection Project Status. Mr. Lynn advised the project is still on hold awaiting the stainless steel piping and control valves.

- IX. Correspondence:
 - A. Nissley Vineyards. Mr. Risser acknowledged receipt of the application to host 16 lawn concerts from July 8, 2022 thru August 27, 2022.
 - B. Grant Matrix. Mr. Risser acknowledged receipt of a list of potential grants provided by Mr. Lynn.

- X. Public Comment. Ms. Kendra Mohr questioned the status of the local non-profits being permitted to set up stands at the trail. Ms. Rabuck advised she was contacted by one entity and has responded to the request but has not heard back.

- XI. Executive Session. Mr. Risser announced there will be an executive session held at the close of the meeting to discuss personnel matters.

- XI. Adjournment. Motion by Ms. Mariani to adjourn the meeting, seconded by Mr. Hawthorne. Motion approved 5-0 and the meeting adjourned at 8:00 p.m.

The next Supervisors meeting is scheduled for Thursday, July 14, 2022 at 7:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary