

**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
October 13, 2022**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, October 13, 2022 at 7:00 p.m. at the Bainbridge Fire Company Hall, 34 South Second Street, Bainbridge, PA 17502. In attendance were Supervisors Mr. Justin Risser, Ms. Gina Mariani, Mr. Douglas Hawthorne, Mr. S. Jay Williams and Mr. Stephen Mohr; Secretary Ms. Shannon Sinopoli and Treasurer Ms. Jennifer Rabuck. Also in attendance was Solicitor Matthew Crème of Nikolaus and Hohenadel and Mr. Robert Lynn of Hanover Engineering.

ORDER OF BUSINESS:

- I. The meeting was called to order by Chairman Risser at 7:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Mr. Risser conducted roll call.
- III. Announcements - none.
- IV. Mr. Risser asked for a motion on the August 31, 2022 Regional Emergency Services Joint Public Hearing minutes; the September 7, 2022 Regional Emergency Services Joint Public meeting minutes; the September 8, 2022 Board of Supervisors meeting minutes and the October 4, 2022 Joint Board of Supervisors and Planning Commission draft meeting minutes. Motion by Ms. Mariani to approve all minutes, seconded by Mr. Williams. Motion approved 5-0.
- V. Public comment
 - A. Elizabethtown Public Library – Ms. Deb Drury was present representing the Elizabethtown Public Library. Ms. Drury is pleased with the number of families in Conoy Township that are active users of the library. Ms. Drury advised that the library building is over 20 years old and is in need of hardware and software upgrades as well as the need to update the security system and asked that the board consider contributing to the costs of such updates.
 - B. Krista Strickler, 23 Governor Stable Road expressed her dissent of mandating the joint emergency medical services authority.
 - C. Rick Baker, 635 Stackstown Road expressed his dissent of the joint emergency medical services authority and viewed it as a socialism tax.
 - D. Charlene Grove, 620 Stackstown Road expressed her concern with the dollar amount that will be imposed on individual property owners if the joint emergency medical services authority is formed, especially if a single resident owns more than one property.
 - E. Dan Seitz, former paramedic, expressed his support of the joint emergency medical services authority.
 - F. Dale Ressler, 2548 River Road resident and chairman of the Northwest Emergency Medical Services explained the financial situation of the EMS and advised discussions have been taking place with committee members over the past four years and it was determined creating a Municipal Authority would make the most sense. Northwest Emergency Medical

Services is asking municipalities to come to the table and be a part of the decision. Specifics are not yet decided until the authority is formed so that there is input from all parties.

Ms. Mariani stated she does not understand the need for forming an authority when all parties could come and work together without the need for forming an authority.

VI. Old Business

- A. Advertisement of Ordinance 1-10-13-2022 Emergency Medical Services Authority. Continued discussions took place with regards to the EMS Authority. Motion by Mr. Risser to advertise Ordinance 1-10-13-2022 and to set a special public hearing date to take place on December 12, 2022 at 6:00 p.m. at the Township Municipal Building, seconded by Mr. Williams. Motion approved 3-2 with Ms. Mariani and Mr. Mohr opposed.

VII. Consent Agenda Items:

- A. Bills
- B. Reports (reports are available):
- i. Financial
 - ii. Bainbridge Fire Company
 - iii. NW Emergency Medical Services
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant (Incinerator) – August 2022 Host Fee \$69,588.70, 35,504.44 Tons at \$1.96/Ton processed. 2021 – 2022 comparison is available.
 - vi. Sewage Enforcement Officer
 - vii. Zoning Officer
- C. Construction Masters, LLC - change order for 2022 Roadwork Projects - to rectify quantities used versus quantities awarded.
- D. Construction Masters, LLC – Payment 1 for the 2022 Roadwork Projects in the amount of \$124,073.09 leaving a balance of \$0.00.
- E. Heisey Mechanical change order, in the amount of \$4,887.87 for Ultraviolet Disinfection Project – to add check valves to four (4) pump discharge lines.
- F. Heisey Mechanical, Ltd - Payment 2 in the amount of \$15,626.87 from the ARPA Fund for the UV System Installation leaving a balance of \$197,312.42.

Motion by Mr. Hawthorne to approve the Consent Agenda items, seconded by Mr. Williams. Motion approved 5-0.

VIII. New Business

- A. Motion by Ms. Mariani to approve entering into an agreement with Lancaster County for Water and Sewer Mapping GIS Data Sharing, seconded by Mr. Williams. Motion approved 5-0.
- B. Motion by Ms. Mariani to approve the audit proposal by White, Rudy LLC as presented for the fiscal years ending 2022, 2023, and 2024 and which include filing of the annual DCED Report with a Year End Financial Statement, seconded by Mr. Hawthorne. Motion approved 5-0.
- C. Motion by Mr. Mohr to approve the winning bid of the 1994 Dresser Wheel Loader 515C to Randy Spencer in the amount of \$17,900.00 and authorize the Treasurer to prepare and sign

any paperwork necessary to complete the sale. The proceeds of the sale will be deposited into the Capital Reserve Fund. Seconded by Ms. Mariani. Motion approved 5-0.

- D. Motion by Ms. Mariani to approve the disbanding of the EMA phone lines and to move all EMA operations to the Township office, seconded by Mr. Hawthorne. Motion approved 5-0.
- E. Motion by Mr. Risser to approve the quote from Rivera's General Services, LLC. for removal of creek debris in the amount of \$5,250.00. A temporary construction easement from the property owner at 243 Locust Grove Road will be necessary. Seconded by Mr. Williams. Motion approved 4-0 with Ms. Mariani abstaining due to a conflict of interest.
- F. Motion by Mr. Risser to approve Resolution No. 5-2022 for acceptance of the streets and open spaces in the Towns Edge Development, seconded by Mr. Hawthorne. Motion approved 5-0.

IX. Acknowledgements – none.

X. Discussion Items:

- A. Blacksmith Shop Proposal. A written update was provided to the supervisors by Mike Williams.
- B. Highways/Buildings update.
 - i. Mr. Mohr stated the ditch along Stackstown Road has been filled in. Line painting was completed last week.
 - ii. 211-215 Falmouth Road properties. Mr. Risser indicated a Lot Add-On plan is being prepared by Hanover Engineering and once complete a variance from the Zoning Hearing Board will be sought for the minimum lot size requirement for 215 Falmouth Road.
 - iii. Conoy Community House. Mr. Risser stated the Township is losing money with this property. The property is also in need of repairs. With a budget deficit of \$211,971.00 he recommends selling this property as well as the 215 Falmouth Road property and placing the proceeds in the capital reserve fund. Discussions took place with regards to the Conoy Community House and the suggestion was made to put that decision on hold until the market is in a better place.
- C. Engineer: UV Disinfection Project and Governor Stable Road - Mr. Lynn advised the start-up and training will begin on October 25, 2022. Mr. Lynn also advised that we are still waiting on the issuance of the permit for Bridge 2.
- D. 2023 Small Funds, General Fund, & Sewer Fund Budgets. Mr. Risser stated with the deficit in the General Fund consideration should be given to instituting a Local Service Tax (LST) which would be placed on employees within the Township. Such tax would be taken out of an individual's paycheck at a rate of \$1.00 per weekly pay or \$2.00 per bi-weekly pay. Consideration should also be given to institute a real estate tax at .5 mill. After some discussion Mr. Mohr is in favor of pulling the money from the Capital Reserve fund to cover the deficit; Ms. Mariani, Mr. Hawthorne and Mr. Williams are in favor of imposing the LST tax

and pulling the rest of the funds from the Capital Reserve fund; Mr. Risser is in favor of the LST tax, the .5 mill tax and utilizing Capital Reserve money to cover the remaining deficit.

XI. Correspondence Received:

- A. Draft Air Pollution and Open Burning Ordinance to be reviewed by the Board of Supervisors. Action will occur at a later date.
- B. Draft Employee Manual to be reviewed by the Board of Supervisors. Action will occur at a later date.
- C. MS4 Waiver Approval Letter correspondence
- D. Liquid Fuels Allocation correspondence
- E. Hanover Engineering – 2023 Fee Schedule

XII. Public Comment. Mr. Steve Mohr, Jr. asked the board to clearly think about the Conoy Community House before selling it.

XIII. Adjournment. Motion by Ms. Mariani to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 9:15 p.m.

The next Supervisors meeting is scheduled for Thursday, November 10, 2022 at 7:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary