

**CONOY TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
Thursday  
December 8, 2022**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, December 8, 2022 at 7:00 p.m. at the Bainbridge Fire Company Hall, 34 South Second Street, Bainbridge, PA 17502. In attendance were Supervisors Ms. Gina Mariani, Mr. Douglas Hawthorne, Mr. S. Jay Williams and Mr. Stephen Mohr. Supervisor Mr. Justin Risser was absent. Also in attendance was Secretary Ms. Shannon Sinopoli, Treasurer Ms. Jennifer Rabuck and Solicitor Matthew Crème, Nikolaus and Hohenadel.

ORDER OF BUSINESS:

I. The meeting was called to order by Ms. Mariani at 7:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.

II. Ms. Mariani conducted roll call.

III. Announcements

Ms. Mariani announced this meeting would be the last meeting held at the fire hall. All future meetings will be held at the municipal office building and will begin at 6:00 p.m.

Ms. Mariani announced a Special Board of Supervisors meeting will be held on Monday, December 12, 2023 at 6:00 p.m. at the municipal office building.

IV. Ms. Mariani asked for a motion on the November 10, 2022 Board of Supervisors meeting minutes. Motion by Mr. Hawthorne to approve the November 10, 2022 meeting minutes, seconded by Mr. Williams. Motion approved 4-0.

V. Public comment – none.

VI. Consent Agenda Items:

A. Bills

B. Reports (reports are available):

i. Financial

ii. Bainbridge Fire Company

iii. NW Emergency Medical Services

iv. Police

v. LCSWMA - Waste to Energy Plant (Incinerator) – October 2022 Host Fee \$60,618.27, 30,927.69 Tons at \$1.96/Ton processed. 2021 – 2022 comparison is available.

vi. Sewage Enforcement Officer

vii. Zoning Officer

C. Heisey Mechanical, Ltd - Payment 3 in the amount of \$182,209.44 from the ARPA Fund for the UV System Installation leaving a balance of \$19,990.85.

Motion by Mr. Williams to approve the Consent Agenda items, seconded by Mr. Hawthorne. Motion approved 4-0.

VII. Old Business – none.

VIII. New Business

- A. Motion by Mr. Hawthorne to approved the Conoy Township 2023 Budgets as presented & advertised with no Tax Levy, seconded by Mr. Mohr. Motion approved 4-0.
- B. Motion by Mr. Mohr to approve Ordinance 03-12-08-2022, amending the Non-Uniformed Pension Plan Document Article 1: Section 1.02 Definitions Section and amending the Contribution Date definition allowing for contributions per pay period effective 01/01/2022, seconded by Mr. Hawthorne. Motion approved 4-0.
- C. Motion by Mr. Mohr to approve Resolution 07/2022 for the appointment of and setting the compensation for White, Rudy LLC as Certified Public Accountant to audit the Township's accounts for 2022 and to authorize signing of the engagement letter, seconded by Mr. Williams. Motion approved 4-0.
- D. Motion by Mr. Williams to approve Resolution 08/2022 directing the Township's Tax Collector to implement the provisions of PA Act 52 of 2022, pertaining to the collection of property taxes within the Township, seconded by Mr. Mohr. Motion approved 4-0.
- E. Motion by Mr. Mohr to approve transferring the PLGIT General Funds monies to the PLGIT Capital Reserve Fund and close the PLGIT General Fund account, seconded by Mr. Hawthorne. Motion approved 4-0.
- F. Motion by Mr. Mohr to approve the closing of the Mid Penn Bank Payroll Checking account and to transfer all remaining funds to the General Fund, seconded by Mr. Williams. Motion approved 4-0.

IX. Acknowledgements:

- A. Motion by Mr. Hawthorne to acknowledge receipt of the Rezoning Petition brought forth by Lancaster County Solid Waste Authority to rezone 38.38 acres from the A-Agricultural District to the I-Industrial District; to set the public hearing date for February 9, 2023, and to direct the Township Solicitor to advertise, seconded by Mr. Williams. Motion approved 4-0.
- B. Motion by Mr. Williams to acknowledge receipt of the Conditional Use application brought forth by Leroy & Dorcas Zimmerman requesting the construction of a single-family detached dwelling unit at 1339 Keener Road, to set the public hearing date for January 3, 2023, and to direct the Township Solicitor to advertise, seconded by Mr. Mohr. Motion approved 4-0.

X. Discussion Items:

- A. Blacksmith Shop update. Mr. Mohr advised Santa will be at the shop from 6:00-8:00 p.m. on December 9<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup>.
- B. Highways/Buildings update. Mr. Mohr advised the sewer project at the Front Street pump station was completed today.

- C. Engineer. Report submitted with regards to the UV Disinfection Project; Reed Beds; Governor Stable Bridge Repair and road work updates. Ms. Mariani stated an additional change order was necessary for the UV Disinfection Project. Motion by Mr. Mohr to approve the UV Disinfection Project change order from Susquehanna Mechanical in the amount of \$25,660.00 from the sewer fund, seconded by Mr. Hawthorne. Motion approved 4-0.
  
  - D. Ms. Mariani indicated there was a request from Encounter Church to host a car show at the Division Street field on May 6, 2023 with a rain date of May 13, 2023. There was consensus amongst the supervisors to permit the Encounter Church to host the car show event on condition proof of Special Event Insurance is provided.
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- XI. Correspondence- none.
  
  - XII. Public Comment – none.
  
  - XIII. Adjournment. Motion by Mr. Mohr to adjourn the meeting, seconded by Mr. Hawthorne. Motion approved 4-0 and the meeting adjourned at 7:24 p.m.

The next Supervisors meeting is scheduled for Tuesday, January 3, 2023 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli  
Secretary