

**CONOY TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**Thursday**  
**March 9, 2023**  
**6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, March 9, 2023 at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Mr. Justin Risser, Mr. Douglas Hawthorne, Mr. Stephen Mohr and Mr. S. Jay Williams. Supervisor Ms. Gina Mariani was absent. Also in attendance was Secretary Ms. Shannon Sinopoli, Treasurer Jennifer Rabuck and Solicitor Matthew Crème, Nikolaus and Hohenadel.

ORDER OF BUSINESS:

- I. The meeting was called to order by Mr. Risser at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Mr. Risser conducted roll call.
- III. Announcements – none.
- IV. Mr. Risser asked for a motion on the February 9, 2023 meeting minutes. Motion by Mr. Hawthorne to approve the February 9, 2023 meeting minutes, seconded by Mr. Williams. Motion approved 4-0.
- V. Public Comment – none.
- VI. Consent Agenda Items:
  - A. Bills
  - B. Reports (reports are available):
    - i. Financial
    - ii. Bainbridge Fire Company
    - iii. NW Emergency Medical Services
    - iv. Police
    - v. LCSWMA - Waste to Energy Plant (Incinerator) – January 2023 Host Fee \$67,572.63; 34,127 Tons at \$1.98/Ton processed.
    - vi. Sewage Enforcement Officer
    - vii. Sewer Plant Operator
    - viii. Zoning Officer
  - C. Authorize Hanover Engineering to prepare the 2022 Chapter 94 report and authorize the Secretary and Hanover Engineering to sign and submit the Chapter 94 Reports for 2022.

Motion by Mr. Hawthorne to approve the Consent Agenda items, seconded by Mr. Williams. Motion approved 4-0.

- VII. Presentation  
White, Rudy LLC – 2022 Township Financial Audit

Mr. Phil Rudy and Mr. Shawn Carl, White, Rudy LLC were present to provide an overview of the 2022 Audit. Mr. Carl described the budgeted revenue and expenditure amounts versus actual revenues and expenditures for the General Fund, Special Reserve Funds, Capital Projects Fund and Sewer Fund.

Motion by Mr. Mohr to approve the 2022 Audit Report and Financial Statements by White, Rudy LLC and advertise the reports as required, seconded by Mr. Hawthorne. Motion approved 4-0.

VIII. Old Business – none.

IX. New Business:

A. Air Pollution and Open Burning Ordinance No. 02-2023.

Mr. Risser indicated the proposed revisions to the burning ordinance stem from complaints received primarily in town.

Ms. Sinopoli advised the revisions also reflect, and are more in line with, the Department of Environment Protection’s model Air Pollution Control Ordinance.

Discussions took place regarding the burning of leaves which would need to occur in a burning container. A suggestion was made to develop a Township-wide leaf collection system.

Considerations ensued of potentially adding verbiage to the ordinance for the burning of yard waste without the need for a burning container on properties with sizable acreage.

Motion by Mr. Risser to continue ordinance discussions at the April 13, 2023 meeting, seconded by Mr. Williams. Motion approved 4-0.

B. Motion by Mr. Mohr to approve Resolution No. 03-2023 for acceptance of the dedication of Fawn Drive in the Crestwood Estates Development, seconded by Mr. Williams. Motion approved 4-0.

C. Motion by Mr. Risser to approve Resolution No. 04-2023 – Establishing Policies and Procedures relating to the Imposition and Collection of Charges and for the Collection of Sewer Payments, seconded by Mr. Hawthorne. Motion approved 4-0.

D. Motion by Mr. Williams to approve Resolution No. 05-2023 – Establishing Certain Financial Policies of the Township, seconded by Mr. Hawthorne. Motion approved 4-0.

E. Motion by Mr. Risser to appoint Len Spencer as Township Sewage Enforcement Officer and Charity Hain as Alternate Sewage Enforcement Officer, seconded by Mr. Mohr. Motion approved 4-0.

X. Acknowledgements – none.

XI. Discussion Items:

A. Blacksmith Shop – no updates

B. Highways/Buildings. Mr. Williams indicated a pipe needs replaced along Sagerville Road. Jesse Fitzkee will reach out to the neighboring municipalities to assist in the replacement.

C. Engineer Report - none

- D. 191 Falmouth Road. Mr. Crème advised an Administrative Search Warrant request has been filed with the Magisterial District Judge which if granted will allow entrance onto the property and into the house to view the extent of the property maintenance. Also a court order for the notice of the hearing will be served upon the property owner.
- E. 738 Stackstown Road. Mr. Risser indicated a complaint was received with regards to the condition of the house on township property at 738 Stackstown Road. Mr. Mohr explained the reason for the purchase was due to the location being ideal for potential future public sewerage for Sagerville and Stackstown. Considerations took place whether to clean up the property or sell it. Continued discussion will take place at the April 13, 2023 meeting.
- F. Motion by Mr. Williams to establish a LST Tax for the year 2024 and direct the Solicitor to create a draft Ordinance, seconded by Mr. Hawthorne. Motion approved 3-1, with Mr. Mohr voting against.
- G. Request to permit metal detecting at Conoy Parks by Braden Lawson. All supervisors were in favor of permitting such metal detecting provided any and all holes dug are filled back in.

XII. Correspondence

- A. 2023 Road Turnback Annual Maintenance payment in the amount of \$5,160.00 for Stonemill Road and 2023 Annual Liquid Fuels Allocation in the amount of \$149,324.49.

XIII. Public Comment – none.

XIV. Adjournment. Motion by Mr. Risser to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 7:32 p.m.

The next Supervisors meeting is scheduled for Thursday, April 13, 2023 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli  
Secretary