

**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
May 11, 2023
6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, May 11, 2023 at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Justin Risser, Gina Mariani, Douglas Hawthorne, Stephen Mohr and S. Jay Williams. Also in attendance was Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck and Solicitor Matthew Creme, Nikolaus and Hohenadel.

ORDER OF BUSINESS

- I. The meeting was called to order by Mr. Risser at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Mr. Risser conducted roll call. All supervisors were present with the exception of Ms. Mariani who arrived at 6:45 p.m.
- III. Announcements – none.
- IV. Mr. Risser asked for a motion on the April 13, 2023 meeting minutes. Motion by Mr. Hawthorne to approve the April 13, 2023 meeting minutes, seconded by Mr. Williams. Motion approved 4-0.
- V. Public Comment
 - A. Deb Drury - Elizabethtown Public Library. Ms. Drury supplied the supervisors with the Elizabethtown Public Library's 2023 Spring Report and highlighted the Summer Kick-Off Event which is right around the corner. Ms. Drury advised that the library is reawakening with more in-person activity taking place. Ms. Drury summarized the first quarter statistics and discussed the losses that the library has incurred.
 - B. Phil Wenger, President - Lancaster Conservancy. Mr. Wenger advised that each year the conservancy presents a leadership award and this year, they decided to present two, one to Conoy Township and one to Steve Mohr. Mr. Wenger expressed his gratitude for the excellent partnership with the Township and Mr. Mohr over the last decade to achieve the completion of the Northwest River Trail. Mr. Wenger presented the township and Mr. Mohr each with an "Outstanding Partner Award" and named Mr. Mohr an Honorary Staff member of the Lancaster Conservancy.

Mr. Mohr stated the hiking trail was a 40-year-old idea that was finally accomplished thanks to the partnership with the Lancaster Conservancy as well as current and past supervisors, volunteers and the excellent partnership with the Lancaster County Solid Waste Management Authority.

VI. Consent Agenda

- A. Bills
- B. Reports (reports are available):
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. NW Emergency Medical Services
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant (Incinerator) – March 2023 Host Fee \$66,579.88; 33,626 Tons at \$1.98/Ton processed.
 - vi. Sewage Enforcement Officer
 - vii. Sewer Plant Operator
 - viii. Zoning Officer
- C. Release of the remaining Financial Security for John Huyard – Major Stormwater Plan in the amount of \$3,507.50.

Motion by Mr. Hawthorne to approve the Consent Agenda items, seconded by Mr. Williams. Motion approved 4-0.

VII. Old Business – none.

VIII. New Business

- A. Motion by Mr. Williams to approve the advertising of the Local Service Tax (LST) Ordinance and to hold the public hearing at the June 8, 2023 Board of Supervisors Meeting, seconded by Mr. Hawthorne. Motion approved 3-1 with Mr. Mohr voting against.
- B. Motion by Mr. Williams to approve the Declaration and Grant of Easement agreement for 211 and 215 Falmouth Road properties, seconded by Mr. Hawthorne. Motion approved 4-0.
- C. Motion by Mr. Mohr to approve the hiring of Barbara Thomasco, Jamie Kauffman, Jen Mentzer, Kathleen Richards, Kathleen Miller-Amick, Aspen Jones, Ainsley Jones, Mauricetta Long, and Patti Jo Schan-Bigler as Summer Playground helpers at the summer playground starting rate of \$10.50 per hour pending background clearance checks and to ratify the current list of Summer Playground Workers, seconded by Mr. Hawthorne. Motion approved 4-0.
- D. Motion by Mr. Risser to approve authorizing the Township Treasurer to pay recurring bills via ACH in order to avoid late fees or cancellations with the understanding that the Supervisors will still see copies of unpaid bills lists and bills will still be initialed for approval by the Secretary & Treasurer/Assistant Treasurer, seconded by Mr. Williams. Motion approved 4-0.
- E. Motion by Mr. Mohr to approve paying off the remaining balance of \$98,884.26 for the Caterpillar Wheel Loader from the Capital Reserve Fund to the Sewer Fund, seconded by Mr. Williams. Motion approved 4-0.

IX. Acknowledgements

- A. Bainbridge Fire Police events. Mr. Risser acknowledged receipt of the 2023 list of planned events located outside of Conoy Township that the Bainbridge Fire Police will be assisting with.

X. Discussion Items

Note: Supervisor Mariani arrived to the meeting at 6:45 p.m.

- A. Industrial District Uses - Mr. Crème reiterated an explanation that was provided to the Planning Commission at their May meeting as to why he prefers uses to be permitted by special exception versus conditional use. Mr. Crème explained why a conditional use is actually more complicated for the Board of Supervisors than a special exception. After a brief discussion, it was agreed that the proposed Industrial District use changes be permitted by special exception and not conditional use.
- B. Blacksmith Shop – no updates.
- C. Highways/Buildings - no updates.
- D. Engineer Report – Hanover Engineering is proceeding with the multimodal transportation grant for the Governor Stable Road bridges.
- E. 191 Falmouth Road – Mr. Crème advised that the process is moving through the courts and more papers will be served on the property owner soon.
- F. 738 Stackstown Road – Mr. Risser mentioned an upcoming meeting with the Lancaster Redevelopment Authority and possibly working with them on this blighted property. Mr. Risser also mentioned that the Township could apply for a mini-grant with the Lancaster Conservancy early next year to help with the clean-up of the property and construction of a parking area for public use.
- G. Forbearance Agreement for sewer service - Ms. Rabuck explained such agreement would aid in getting past-due sewer payments up to date. It would include payment arrangements in writing, it would offer to abate any penalties and interest for a property owner which enters into this agreement and a consistent payment schedule would be set up. All supervisors were in agreement to authorize the treasurer to move forward with utilizing the Forbearance Agreement on past due accounts.

XI. Correspondence Received

- A. Nissley Vineyards – Application received for 18 lawn concerts from June 30, 2023 thru August 26, 2023.

XII. Public Comment

- A. Tom Grove, 620 Stackstown Road advised that a complaint was filed in February concerning 624 Stackstown Road and the non-compliance with a prior Zoning Hearing Board

decision and questioned how long it takes for someone to be fined. Mr. Crème indicated that the property owner of 624 Stackstown Road, Greg Smith, was in attendance at the May Planning Commission meeting and has stated his willingness to submit the necessary applications to bring the use(s) into compliance. Mr. Crème stated that the Township would prefer to work with a property owner to correct a violation versus just fining them which does not always resolve the issue.

Mr. Grove discussed their situation with access to their property which is currently via Mr. Smith's property from Stackstown Road. Mr. Grove indicated that Mr. Smith is advising the Grove's that he will be taking away their use of his land to access their property. Mr. Grove stated the drive has been used for 40-years to access their property and therefore grants them a prescriptive right-of-way. Mr. Crème indicated such a right-of-way would need to be court ordered by a judge which would secure their access to remain. Mr. Crème advised the access issue is not a Township issue to resolve.

XIII. Adjournment. Motion by Ms. Mariani to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 7:30 p.m.

The next Supervisors meeting is scheduled for Thursday, June 8, 2023 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary