

**CONOY TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**Thursday**  
**October 12, 2023**  
**6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, October 12, 2023 at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Justin Risser, Gina Mariani, Douglas Hawthorne, Stephen Mohr and S. Jay Williams. Also in attendance was Secretary Shannon Sinopoli and Solicitor Matthew Creme, Nikolaus and Hohenadel.

**ORDER OF BUSINESS**

- I. The meeting was called to order by Mr. Risser at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Mr. Risser conducted roll call.
- III. Announcements
  - A. Mr. Risser announced the Township has contracted with Hess Auction Group for the sale of 215 Falmouth Road property. There will be an open house on October 21<sup>st</sup> and October 23<sup>rd</sup> with the auction taking place on November 2, 2023 at 6:00 p.m.
  - B. Mr. Risser announced the second budget workshop meeting will be held on Thursday, October 19, 2023 at 6:00 p.m.
- IV. Minutes
  - A. Mr. Risser asked for a motion on the September 14, 2023 Regular meeting minutes. Motion by Mr. Williams to approve the September 14, 2023 meeting minutes, seconded by Ms. Mariani. Motion approved 5-0.
  - B. Mr. Risser asked for a motion on the September 21, 2023 Budget Workshop meeting minutes. Motion by Mr. Hawthorne to approve the September 21, 2023 meeting minutes, seconded by Mr. Risser. Motion approved 3-0, with Ms. Mariani and Mr. Williams abstaining.
- V. Public Comment – none.
- VI. Consent Agenda
  - A. Bills
  - B. Reports (reports are available):
    - i. Financial
    - ii. Bainbridge Fire Company
    - iii. NW Emergency Medical Services. Mr. Risser advised the ambulance fee hearing was held on September 28<sup>th</sup> and the proposed fee was \$85 per residential unit. There was mixed feedback at the hearing with 60-75 area residents in attendance. Since the hearing, Elizabeth Township decided to go with another service. With Elizabeth Township pulling out, the fee will be reduced.
    - iv. Police
    - v. LCSWMA - Waste to Energy Plant – August 2023 Host Fee \$63,042.09; 31,839.00 Tons at \$1.98/ton processed.
    - vi. Sewage Enforcement Officer
    - vii. Sewer Plant Operator
    - viii. Zoning Officer

- C. C&C Insulation Land Development Plan – Security Reduction #1 in the amount of \$23,821.10. Securities in the amount of \$1,897.50 shall be retained for the completion of the project.

Motion by Ms. Mariani to approve the Consent Agenda items, seconded by Mr. Hawthorne. Motion approved 5-0.

VII. Presentation

- C. GEARS – Poplar Street School Proposed Second Floor Renovations. Present representing this project were David Wendell, GEARS Executive Director and John Yoder, West Donegal Township Manager and Project Architect. Mr. Wendell advised the project consists of an 8,000 square foot renovation project, including 7 classroom renovations for program space. Mr. Yoder provided a run down of the proposed improvements to include floor refinishing's, paint, windows, doors and frames, acoustical ceiling, new lighting and electrical, new HVAC ductwork and grills, a new restroom and a full building sprinkler system and fire alarm system. The total estimated cost for the renovations is approximately \$1,248,195.00. Mr. Wendell discussed funding sources for the project to include a \$300,000 contribution from the GEARS board, grants from the DCED and DCNR, fundraisers and member municipality contributions. GEARS is requesting from each member municipality a pledge of \$75,000.00 which would be divided into 3 years at \$25,000.00 each year. A change in the lease agreement from 5 to 25 years is also a request on behalf of GEARS which would require a vote by each municipality preferably before the end of the year.

VIII. Old Business – none.

IX. New Business – none.

X. Acknowledgements – none.

XI. Discussion Items

- A. Highways/Buildings. No updates.
- B. Reed Beds. Mr. Risser advised work is still in progress, the crushed glass is expected to be delivered tomorrow and reeds installed by the end of the month.
- C. Summer Playground Options/New Location. Mr. Risser advised discussions will continue.
- D. Blacksmith Shop – Roof Repairs. Motion by Ms. Mariani to approve the installation of a black metal roof as proposed by Sunnyside Roofing in the amount of \$11,148.00 from the Capital Reserve Fund, seconded by Mr. Hawthorne. Motion approved 5-0.
- E. Brush Pile. Discussions took place with regards to commercial dumping of unacceptable items at the brush pile. It was agreed that additional signage listing all items which are accepted and prohibited shall be posted.
- F. Installation of Trail Benches. Mr. Risser advised more information is needed to specify exacts details and specifications for the installation of the benches. If utilizing asphalt versus concrete, the Township will need to obtain assistance from East Donegal Township.
- G. Park and Recreation and Planning Commission Committees. Discussions took place regarding reducing the number of committee members on the park and recreation board and the planning commission from 7 to 5. With regards to the park and recreation committee, the consensus was not to fill two of the expired terms. After much discussion concerning the reduction of planning commission members, there was a motion by Ms. Mariani to retain 7 members, seconded by Mr. Mohr, motion failed 2-3. Motion by Mr. Risser to decrease the number of planning commission

members from 7 to 5, seconded by Mr. Hawthorne. After additional discussions and responses from audience members, motion died, and no further action was taken.

XII. Correspondence – none.

XIII. Public Comment

- A. Mr. Paul Kunkle, 259 Locust Grove Road and Patrick Giberson, 289 Locust Grove Road questioned whether a noise ordinance is under consideration. Mr. Risser advised not at this time. Regarding the noise complaints coming from the weddings at the Haldeman Mansion, Mr. Risser explained that a letter from the Township was sent to the mansion advising them of such complaints and is hopeful noise from future events will not be an issue. If it becomes an issue again, then a noise ordinance will need to be drafted.
- B. Mr. Mohr stated the complaint against 224 Chestnut Street still exists with people living in the camper and numerous cats. Discussions took place regarding the situation.

XIV. Executive Session. Mr. Risser announced there would be an executive session following the meeting.

XV. Adjournment. Motion by Mr. Risser to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 8:10 p.m.

The next Regular Supervisors meeting is scheduled for Thursday, November 9, 2023 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli  
Secretary