



**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING AGENDA
January 2, 2024 – 6:00 pm**

Reorganizational & Regular Meeting Agenda

REORGANIZATIONAL MEETING AGENDA:

- I. Call to Order followed by the Pledge of Allegiance, Prayer, and moment of silence
- II. Roll Call of Supervisors
- III. Reorganization of the Board for Calendar Year 2024
 - A. Office of Chair – seeking nominations
 - B. Office of Vice-Chair – seeking nominations
 - C. Liaison Appointments – (May be taken as one consent motion)
 - Buildings - Mohr and Williams
 - Emergency Management - Mohr and Williams
 - Fire - Mariani and Williams
 - Parks & Recreation - Hawthorne and Mariani
 - Planning & Zoning - Hawthorne and Risser
 - Public Works/Roads - Mohr and Williams
 - Police Commission - Hawthorne and Mariani
 - Sewer/Water - Mohr and Risser
 - D. Voting Delegate for 2024 PSATS Convention – April 14–17, 2024 – Hawthorne
 - E. MESA Representative – Risser (5 year term until January 2029)
- IV. Annual Appointments for Calendar Year 2024 - (May be taken as one consent motion)
 - A. Staff
 - Secretary – Shannon Sinopoli
 - Treasurer – Jennifer Rabuck
 - Zoning Officer – Shannon Sinopoli
 - Building Code Official – Shannon Sinopoli
 - Open Records Officer – Jennifer Rabuck
 - Open Records Officer, Alternate – Shannon Sinopoli
 - B. Assistant Secretary-Treasurer - Douglas Hawthorne
 - C. Ambulance provider – Municipal Emergency Services Authority
 - D. Emergency Management Director - Wayne Southard
 - E. Animal Control Officer(s)
 - John Shearer
 - Stephen Mohr, Alternate
 - F. Tax Collector for Earned Income and Local Services Tax for 2024 - Lancaster County Tax Collection Bureau
Tax Collector for Real Estate – Lancaster County Treasurer
 - G. Township Engineer – David Miller/Associates
Sewer Plant Engineer – Entech Engineering
Sewer Plant Reed Bed Project Engineer – Hanover Engineering
Governor Stable Road Bridge Project – Hanover Engineering
And authorize the Engineer and Secretary to sign and file the 2023 Chapter 94 Report in 2024

- H. Township Solicitor and Special Legal Counsel
 - Nikolaus & Hohenadel, LLP (General Counsel)
 - Morgan, Hallgren, Crosswell & Kane, P.C. (Counsel for Zoning Hearing Board)
- I. Township Sewage Enforcement Officer – Len Spencer
Township Sewage Enforcement Officer, Alternate 1 – Charity Hain
Township Sewage Enforcement Officer, Alternate 2 – Doug Cwienk
- J. Township Construction Code Official, Alternate Zoning Officer and Alternate Building Code Official, as needed
- Associated Building Inspections, LLC.
- K. Pension Chief Administrative Officer – Shannon Sinopoli
- L. Township Certified Public Accountant – White, Rudy LLC
- M. Depository of Funds – Truist, Mid Penn Bank, PLGIT
- N. Treasurer Bonds (Treasurer & Assistant Treasurer) – \$3.5 Million each for 2024
- O. Flood Plain Administrator – Shannon Sinopoli
- V. Boards, Commissions, Committees Appointments – Terms Beginning 2024
 - A. Planning Commission (4 year term until January 2028) – seeking two nominations
 - _____
 - _____
 - B. Zoning Hearing Board – Resolution 1/2024 (5 year term until January 2029) – seeking one nomination and motion to approve Resolution 1/2024
 - _____
 - C. Parks & Recreation Commission (5 year term until January 2029) – seeking four nominations
 - _____
 - _____
 - _____
 - _____
 - D. Historical Review Commission (5 year term until January 2029)
 - Daniel Kenny
 - Vacancy
 - E. Bainbridge Water Authority (5 year term until December 2028)
 - Matthew Eckenrode
 - F. Vacancy Board Chair (1 year term until January 1, 2025) - Patti Jo Bigler.
- VI. Adjournment of Reorganizational Meeting

REGULAR MEETING AGENDA:

- I. Call to Order followed by the Pledge of Allegiance, Prayer, and moment of silence
- II. Roll Call
- III. Announcements – none.
- IV. Approval of the December 14, 2023 Meeting Minutes
- V. Public Comment – For the record, the Board requests that each person offering comment to raise their hand, speak from the podium and state their name and address.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere in the agenda as indicated by the board chair.*
 - A. Bills
 - B. Reports (reports are available)
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. Emergency Medical Services
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant - November 2023 Host Fee \$58,939.57 tons at \$1.98/ton processed.
 - vi. Sewage Enforcement Officer
 - vii. Sewer Plant Operator
 - viii. Zoning Officer
 - C. Scott Romberger – 117 Monument Drive – Stormwater Management Plan - Financial Security release in the amount of \$58,965.10.
- VII. Old Business – none.
- VIII. New Business
 - A. Approve/Reject a motion to approve Internal Revenue Services' standard business mileage rate of \$.67cents per mile effective January 1, 2024.
 - B. Approve/Reject a motion to approve Resolution No. 02/2024 for the Disposition of Township Records.
 - C. Approve/Reject a motion to approve engaging the services of Love's Tree Services & Systems for Large Tree Removal on Township property in the amount of \$7,200.00 to be paid from the Capital Reserve Fund.
 - D. Approve/Reject a motion to ratify the sale of 215 Falmouth Road property for the purchase price of \$210,000.00.
 - E. Approve/Reject the sale of Parcel ID: 130-40001-0-0000 Covered Bridge Road for \$1,000.00 by Repository Sale through the Lancaster County Tax Claim Bureau.
- IX. Discussion Items
 - A. Highways/Buildings
 - B. Reed Beds
 - C. Blacksmith Shop
- X. Acknowledgements - none.
- XI. Correspondence – none.

- XII. Public Comment – For the record, the Board requests that each person offering comment to raise their hand, speak from the podium and state their name and address.
- XIII. Adjournment