

CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
March 14, 2024
6:00 p.m.

A meeting of the Conoy Township Board of Supervisors was held on Thursday, March 14, 2024 at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani, Justin Risser, Douglas Hawthorne, Stephen Mohr and S. Jay Williams. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck and Solicitor Bernadette Hohenadel, Nikolaus and Hohenadel.

ORDER OF BUSINESS

- I. The meeting was called to order by Ms. Mariani at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Ms. Mariani conducted roll call.
- III. Announcements – Ms. Mariani announced that an executive session was held on March 7, 2024, at 4:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502 to discuss personnel matters.
- IV. Minutes - Ms. Mariani asked for a motion on the February 8, 2024 meeting minutes. Motion by Mr. Risser to approve the February 8, 2024 meeting minutes, seconded by Mr. Williams. Motion approved 5-0.
- V. Public Comment
 1. Krista Strickler, 23 Governor Stable Road questioned if there was an update regarding Life Lion ambulance service being a provider instead of MESA as well as an update to the process of getting out of MESA. Ms. Mariani advised that we have to wait 6 months to a year to resume discussions with Life Lion. Mr. Risser advised that the avenue for removal from MESA has not yet been discussed by the authority board.
 2. Keith Reismiller, 866 Stackstown Road questioned the contract term with MESA. Mr. Risser advised that the township is part of the authority, there is no contract. Mr. Reismiller said that he will not pay and has obtained legal assistance.
 3. Don Purdum, 107 Skipjack Way expressed his displeasure over the way MESA was formed.
 4. Chris Rapp, 5 N. Front Street expressed his concern regarding double paying whereby he lives in Marietta where he has to pay, has a business in Conoy Township where he has to pay, his employees pay for their residences and also pay at their place of employment. Mr. Risser recommended Mr. Rapp to share his concerns with the MESA board.
- VI. Consent Agenda
 - A. Bills
 - B. Reports (reports are available)
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. MESA
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant – January 2024 Host Fee \$69,250.88; 34,625.44 Tons at \$2.00/ton processed.
 - vi. Sewage Enforcement Officer
 - vii. Sewer Plant Operator
 - viii. Zoning Officer

- C. C&C Insulation Land Development Plan - Security Reduction #2 in the amount of \$1,897.50. No further securities shall be retained.

Motion by Mr. Risser to approve the Consent Agenda items, seconded by Mr. Hawthorne. Motion approved 4-1, with Mr. Mohr opposed.

VII. Old Business – none.

VIII. New Business

- A. White, Rudy LLC 2023 Audit Presentation

Mr. Phil Rudy and Mr. Shawn Carl, White, Rudy LLC were present to provide an overview of the 2023 Audit. Mr. Carl described the budgeted revenue and expenditure amounts versus actual revenues and expenditures for the General Fund, Special Reserve Funds, Capital Projects Fund and Sewer Fund.

Motion by Mr. Mohr to approve the 2023 Audit Report and Financial Statements by White, Rudy LLC and to advertise the reports as required, seconded by Mr. Risser. Motion approved 5-0.

- B. Bainbridge Water Authority – Chestnut Street Water Main Replacement Project Presentation

Mr. Justin Mendinsky, Herbert, Rowland and Grubic along with representatives from the water authority were present to provide an overview of the Chestnut Street water line replacement project.

Mr. Mendinsky advised that the authority was awarded a grant to replace the water main on Chestnut Street. The design and permitting are near completion. The work begins at the Route 441 intersection and then down Chestnut Street to the end. A PennDOT HOP is pending as well as DEP approval for the stream crossing. Two new fire hydrants are proposed. The Township Engineer has reviewed the project twice with the remaining two comments being administrative.

Ms. Mariani questioned the timeframe of the project. Mr. Mendinsky estimated the construction period to run from June 2024 to the end of October 2024. Mr. Mohr requested that the authority ensure that new paving from curb to curb occurs after the water line installation. After a brief discussion, it was determined that the township would need to take on that responsibility after the completion of the project.

Motion by Mr. Risser to approved the Chestnut Street Water Main Replacement project, seconded by Mr. Williams. Motion approved 5-0.

- C. Resolution No. 04-2024 – Support for Border Security. Motion by Mr. Mohr to approve Resolution No. 04-2024, seconded by Mr. Hawthorne. Motion approved 5-0.
- D. Resolution No. 05-2024 – Opposing Lancaster Trust Act. Motion by Mr. Mohr to approve Resolution No. 05-2024, seconded by Mr. Williams. Motion approved 5-0.
- E. Bryan Range, Jr. hiring as a Public Works Crewperson in accordance with the accepted employment offer at a pay rate of \$28.50 per hour. Motion by Mr. Risser to approve the hiring of Bryan Range, Jr., seconded by Mr. Williams. Motion approved 4-0, with Mr. Mohr abstaining.
- F. 179 Mile Stormn’ Lancaster Relay Race. Motion by Mr. Hawthorne to support the relay race to be held in September 2024, seconded by Mr. Risser. Motion approved 5-0.
- G. Truist Capital Reserve CD. Motion by Mr. Risser to close the Truist Capital Reserve CD (1.88%) when it matures in April and move the funds to the PLGIT Capital Reserve (5.47%), seconded by Mr. Williams. Motion approved 5-0.

- H. PLGIT Prime Account. Motion by Mr. Williams to open a PLGIT Prime Account to house the Sewer Fund monies and transfer funds back and forth as needed while still utilizing Mid Penn Bank for deposits & expenditures, seconded by Mr. Risser. Motion approved 5-0.
- I. 215 Falmouth Road Sale Proceeds. Motion by Mr. Risser to ratify the deposit of the sale proceeds for 215 Falmouth Road (\$187,820.42) into the General Fund to help offset the 2024 General Fund budget deficiency rather than the Capital Reserve as required by the Fund Balance Policy established, seconded by Mr. Hawthorne. Motion approved 4-1, with Mr. Mohr opposed.
- J. Barricades purchase. Motion by Mr. Mohr to ratify the purchase of barricades for the Bainbridge Fire Police in the amount of \$607.88 from the General Fund, seconded by Mr. Williams. Motion approved 5-0.
- K. Pressure Washer Purchase. Motion by Mr. Mohr to approve the purchase of a Honda Hot Water Pressure Washer in the amount of \$5,409.52 plus shipping from Kleen-Rite Corp utilizing Capital Reserve Funds, seconded by Mr. Risser. Motion approved 5-0.

IX. Discussion Items

- A. Highways/Buildings. Mr. Mohr advised all ballfields have been groomed and are ready to be played on.
- B. Blacksmith shop – no updates.
- C. P.O. Boxes Update – Ms. Rabuck advised that 151 letters were mailed out, 110 have been returned, 75 want curbside, 1 wants to keep their mailbox on 441, 34 want to keep their PO Boxes. Percentage wise there was a 72% return with 69% wanting curbside mail delivery and 31% wanting PO Boxes. There are still 33 outstanding for those that have PO Boxes, whom will be contacted by canvassing door-to-door. If the Board decides to move forward with this the next steps would be to call those who marked PO Box and ask if they plan to keep their PO Box and pay for it or if they plan to install a curbside mailbox. After that, USPS will evaluate the route. The Board would then need to revise the current ordinance to allow curbside delivery and denote the streets that are not eligible based on this project. Once that is complete then we can move forward with notification to the residents.

X. Acknowledgements

- A. Ordinance No. 01-2024 – Ms. Mariani acknowledged receipt of Ordinance No. 01-2024 Amending and Restating the Zoning Ordinance; to set the public hearing date for May 9, 2024, and directed the Township Solicitor to advertise.

XI. Correspondence

- A. PennDOT notification that they will perform traffic counting on randomly chosen municipality owned roads.
- B. 2024 Liquid Fuels Allocation Notification – Road Turnback \$5,160.00; Liquid Fuels Tax Fund \$149,133.93

XIII. Public Comment

- 1. Cody Walker, 2036 River Road advised that he is a part of the program to stock the creek for the Fishing Derby and questioned if he needed board approval to do so. Mr. Mohr advised that no formal board approval is needed.
- 2. Dave Pelletier, 128 Hill Road stated he appreciated the commitment of all board members but would like to see the recently adopted decorum policy for meetings be followed as there is no need to be disrespectful. Mr. Pelletier also advised that there is a run-off issue on Hill Road.

3. Paul Kunkle, 259 Locust Grove Road questioned if there was an update with regards to a noise ordinance. Ms. Mariani indicated no recent problems have occurred and the board agreed if such problems continued the creation of a noise ordinance would be considered.
4. Don Purdum, 107 Skipjack Way questioned if there was anything the board could do with regards to the use of jake brakes along Route 441. Mr. Mohr advised that the township did contact PennDOT with regards to the request for restrictive signage but were turned down.

XIV. Executive Session – none.

XV. Adjournment. Motion by Mr. Mohr to adjourn the meeting, seconded by Mr. Risser. Motion approved 5-0 and the meeting adjourned at 7:14 p.m.

The next Regular Supervisors meeting is scheduled for Thursday, April 11, 2024 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary