



**CONOY TOWNSHIP  
BOARD OF SUPERVISORS MEETING AGENDA  
January 6, 2025 – 6:00 pm**

**Reorganizational & Regular Meeting Agenda**

**REORGANIZATIONAL MEETING AGENDA:**

- I. Call to Order followed by the Pledge of Allegiance, Prayer, and moment of silence
- II. Roll Call of Supervisors
- III. Reorganization of the Board for Calendar Year 2025
  - A. Office of Chair – seeking nominations
  - B. Office of Vice-Chair – seeking nominations
  - C. Liaison Appointments – (May be taken as one consent motion)
    - Buildings - Mohr and Williams
    - Emergency Management - Mohr and Williams
    - Fire - Mariani and Williams
    - Parks & Recreation - Hawthorne and Mariani
    - Planning & Zoning - Hawthorne and Risser
    - Public Works/Roads - Mohr and Williams
    - Police Commission - Hawthorne and Mariani
    - Sewer/Water - Mohr and Risser
  - D. Voting Delegate for 2025 PSATS Convention – May 4-7, 2025 – seeking nominations
  - E. EACSA (Elizabethtown Area Community Services Authority) – Risser and Williams (3 year term until December 2027)
- IV. Annual Appointments for Calendar Year 2025 - (May be taken as one consent motion)
  - A. Staff
    - Secretary – Shannon Sinopoli
    - Treasurer – Jennifer Rabuck
    - Zoning Officer – Shannon Sinopoli
    - Building Code Official – Shannon Sinopoli
    - Open Records Officer – Jennifer Rabuck
    - Open Records Officer, Alternate – Shannon Sinopoli
  - B. Assistant Secretary-Treasurer - Douglas Hawthorne
  - C. Ambulance provider – Municipal Emergency Services Authority
  - D. Emergency Management Director - Wayne Southard
  - E. Animal Control Officer(s)
    - John Shearer
    - Stephen Mohr, Alternate
    - Susquehanna Regional Police Department - Dogs
  - F. Tax Collector for Earned Income and Local Services Tax for 2025 - Lancaster County Tax Collection Bureau  
Tax Collector for Real Estate – Lancaster County Treasurer
  - G. Township Engineer – David Miller/Associates  
Sewer Plant Engineer – Entech Engineering  
And authorize the Engineer and Secretary to sign and file the 2024 Chapter 94 Report in 2025

- H. Township Solicitor and Special Legal Counsel
  - Nikolaus & Hohenadel, LLP (General Counsel)
  - Morgan, Hallgren, Crosswell & Kane, P.C. (Counsel for Zoning Hearing Board)
- I. Township Sewage Enforcement Officer – Len Spencer  
Township Sewage Enforcement Officer, Alternate 1 – Charity Hain  
Township Sewage Enforcement Officer, Alternate 2 – Doug Cwienk
- J. Township Construction Code Official, Alternate Zoning Officer and Alternate Building Code Official, as needed  
- Associated Building Inspections, LLC.
- K. Pension Chief Administrative Officer – Shannon Sinopoli
- L. Township Certified Public Accountant – White, Rudy LLC
- M. Depository of Funds – Truist, Mid Penn Bank, PLGIT
- N. Treasurer Bonds (Treasurer & Assistant Treasurer) – \$2.7 Million each for 2025
- O. Flood Plain Administrator – Shannon Sinopoli
- V. Boards, Commissions, Committees Appointments – Terms Beginning 2025
  - A. Zoning Hearing Board – Resolution 1/2025 (5 year term until December 2029) – motion to appoint and approve Resolution 1/2025
    - Kendra Mohr
  - B. Planning Commission (4 year term until January 2028)
    - John Huggins
    - Stephen Mohr Jr.
  - C. Bainbridge Water Authority (5 year term until December 2029)
    - Jamie Stoltzfus
  - D. Vacancy Board Chair (1 year term until January 1, 2026) - Patti Jo Bigler.
- VI. Adjournment of Reorganizational Meeting

**REGULAR MEETING AGENDA:**

- I. Call to Order followed by the Pledge of Allegiance, Prayer, and moment of silence
- II. Roll Call
- III. Announcements – none.
- IV. Minutes - Approval of the December 12, 2024 Meeting Minutes
- V. Public Comment – For the record, the Board requests that each person offering comment to raise their hand, speak from the podium and state their name and address.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be*

*taken from the Consent Agenda and considered elsewhere in the agenda as indicated by the board chair.*

- A. Bills
- B. Reports (reports are available)
  - i. Financial
  - ii. Bainbridge Fire Company
  - iii. MESA
  - iv. Police
  - v. LCSWMA - Waste to Energy Plant – November 2024 Host Fee \$55,988; 27,994 Tons at \$2.00/ton processed.
  - vi. Roadmaster
  - vii. Sewage Enforcement Officer
  - viii. Sewer Plant Operator
  - ix. Zoning Officer (report and zoning hearing board application(s)).

VII. Old Business – none.

VIII. New Business

- A. Approve/Reject a motion to approve Internal Revenue Services' standard business mileage rate of \$0.70 cents per mile effective January 1, 2025.
- B. Approve/Reject Resolution 02/2025 for the Disposition of Township Records.
- C. Approve/Reject Ordinance 01/2025 Amending the Non-Uniformed Pension Plan Article VI, Section 6.02 – Optional Forms of Distribution.
- D. Approve/Reject a motion to sell ExMark & Woods 6180 mower to William C. Sager for \$900.00 total. Both mowers were previously approved to be sold or disposed of at the July 14, 2022, BOS meeting. The value of these non-working mowers is under the requirement to advertise the sale.
- E. 738 Stackstown Road – Public Works has completed brush clearing. Township staff is working with DM/A for the bid of the demolition/site work. Tree Work is needed along Stackstown Road to top the trees under the wires for the public works department removal; quote from \_\_\_\_\_ has been received in the amount of \$\_\_\_\_\_.  
  
Approve/Reject a motion to bid the demolition and removal of the house, barn, camper, and other miscellaneous debris items at the 738 Stackstown Road Property as part of the grant received.
- F. Approve/Reject ratifying the acceptance of the COSTARS quote from Contech Engineered Solutions in the amount of \$200,000.00 for the Contech Aluminum Box Culvert system for the Governor Stable Road Bridge #1 and authorize Treasurer Rabuck to sign the quote. Payment will be from the Multimodal Transportation Fund Grant.

IX. Discussion Items

- A. Grant Updates
  - a. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00.

X. Acknowledgements - none.

XI. Correspondence – none.

XII. Public Comment – For the record, the Board requests that each person offering comment to raise their hand, speak from the podium and state their name and address.

XIII. Adjournment