

**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
February 13, 2025
6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, February 13, 2025, at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani (via phone), Justin Risser, Douglas Hawthorne, Stephen Mohr, and S. Jay Williams. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck and Solicitor Matthew Creme, Nikolaus and Hohenadel.

ORDER OF BUSINESS

- I. The meeting was called to order by Mr. Risser at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Mr. Risser conducted roll call.
- III. Announcements – none.
- IV. Minutes – Mr. Risser asked for a motion on the January 6, 2025 meeting minutes. Motion by Mr. Williams to approve the January 6, 2025 meeting minutes, seconded by Mr. Hawthorne. Motion approved 5-0.
- V. Public Comment – none.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere on the agenda as indicated by the board chair.*
 - A. Bills
 - B. Reports (reports are available)
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. MESA – Mr. Risser requested the support of the board to send a letter out to the neighboring municipalities outside of MESA's coverage area to request financial contributions as a secondary provider for the time spent by MESA on mutual aid calls, which the data shows is 1 in 7 calls are spent outside of the coverage district.
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant – December 2024 Host Fee \$65,012.32; 32,506 Tons at \$2.00/ton processed.
 - vi. Roadmaster
 - vii. Sewage Enforcement Officer
 - viii. Sewer Plant Operator
 - ix. Zoning Officer (report and zoning hearing board application(s)).

Motion by Ms. Mariani to approve the consent agenda items, seconded by Mr. Hawthorne. Motion approved 5-0.

- VII. Old Business – none.
- VIII. New Business
 - A. Motion by Mr. Mohr to promote William Sager to the Public Works Roadmaster position effective February 16, 2025, at an annual salary of \$66,560.00, seconded by Mr. Williams. Motion approved 5-0.
 - B. Christopher & Margaret Rich – 89 Governor Stable Road Lot Add-on Plan

Mr. Todd Smeigh, D.C. Gohn was present representing this plan. Mr. Smeigh provided an brief overview of the plan which merely consists of a land swap between three property owners; no new lots are being created, just reconfiguring. All three lots have existing single family dwelling units and are all served by well water and on-lot septic. Mr. Smeigh requested four waivers which are being supported by the Township Engineer.

Motion by Mr. Mohr to approve the Lot Add-On plan and requested waivers, seconded by Ms. Mariani. Motion approved 5-0.
 - C. Motion by Ms. Mariani to terminate the \$5.00 extra per hour for Jesse Fitzkee effective February 16, 2025 as previously agreed upon in light of the promotion of Mr. Sager, seconded by Mr. Williams. Motion approved 4-1, with Mr. Mohr opposed.

- D. Motion by Mr. Hawthorne to approve a quote from W. G. Malden in the amount of \$3,633.00 for the purchase of a new E&H Ecograph electronic recorder for the Falmouth WWTP with funds being paid from the Sewer Fund, seconded by Mr. Williams. Motion approved 5-0.
- E. Motion by Mr. Mohr to approve hiring of Shelby Bachert as a Summer Playground Helper at a rate of \$10.50 per hour pending clearance and background checks, seconded by Mr. Risser. Motion approved 4-0, with Ms. Mariani abstaining.
- F. Motion by Mr. Williams to appoint Mallory McNaughton as an alternate Crossing Guard at a rate of \$15.00 per appearance effective February 3, 2025, seconded by Mr. Mohr. Motion approved 5-0.
- G. Motion by Mr. Mohr to sell the following items on Municibid:
 - a. Reznor Venturion 225 Waste Oil Heater with 250-gallon Waste Oil Holding Tank
 - b. 3060 Kubota Mower
 - c. Clark Grader
 - d. Jetter Trailer (previously approved to sell as well)

Motion was seconded by Mr. Williams. Motion approved 5-0.

- H. Motion by Mr. Williams to approve the disposal of or selling of the following items:
 - a. Dewalt 18V Cordless Set
 - b. Grinder
 - c. Saw saw
 - d. Circular Saw
 - e. Light
 - f. Drill, 2 batteries, charger & case

Motion seconded by Mr. Hawthorne. Motion approved 5-0.

- I. Motion by Mr. Mohr to approve the bid amount of \$4,994.65 to Dustin Nagy Excavating LLC for the 738 Stackstown Road Demolition Project with the condition that any salvageable items found during demolition be returned to the Township, seconded by Ms. Mariani. Motion approved 5-0. Ms. Rabuck noted that the Township Engineer was fully involved in the bid opening/reviewing process.
- J. Motion by Mr. Mohr to approve ratifying the purchase of the Core Compost Filter Sock for the 738 Stackstown Road Demolition Project in the amount of \$491.70 from the Capital Reserve Fund, seconded by Mr. Hawthorne. Motion approved 5-0.
- K. Motion by Mr. Mohr to authorize the Solicitor to complete a title search for the 738 Stackstown Road property, seconded by Mr. Williams. Motion approved 5-0.

IX. Discussion Items

- A. Grant Updates
 - a. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00. Ms. Rabuck advised that according to Hanover Engineering, the required length of the culvert necessary to meet minimum clearances from the end on the culvert and consideration for the skew of the culvert requires us to update the culvert permit as the GP-11 coverage restrictions are exceeded. The plan is to bid the project in April and commence construction in June with a 4 to 6 week construction schedule.
 - b. 2024 Local Share Grant – Award Notifications will occur in September
- B. Security Camera Purchase. Ms. Mariani advised there have been numerous occasions of vandalism on Governor Stable Road such as bridge out signs being torn down and roadblocks being removed. Ms. Mariani stated the police have been called on several occasions but without clear evidence, it is hard to pinpoint who the party is. A neighboring property owner is willing to provide the Township permission to place security camera's on their property which will be aimed in the direction of where the vandalism is occurring. A brief discussion was held regarding solar versus battery powered cameras. Ms. Mariani advised she would find out if there would be enough sun for solar powered located on the neighboring property. Motion by Mr. Risser to empower township staff to find the best camera solution, seconded by Ms. Mariani. Motion approved 5-0.

- C. Brush Pile. In light of the recent closing off of the River Road access to the existing brush pile, due to the sale of the vacant lots, it was agreed to begin the process of moving such over to the Division Street property.
- X. Acknowledgements – none.
- XI. Correspondence
 - A. Bainbridge Fire Police – 2025 Event Listing
 - B. 2025 PA Hope Bike Ride Against Cancer Trail Event Application
- XII. Public Comment – none.
- XIII. Executive Session. Mr. Risser announced there would be an executive session following the meeting and the board will not be returning.
- XIV. Adjournment. Motion by Ms. Mariani to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary