

**CONOY TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**Thursday**  
**April 10, 2025**  
**6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, April 10, 2025, at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani, Justin Risser, Douglas Hawthorne, Stephen Mohr, and S. Jay Williams. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck, Roadmaster Bill Sager and Solicitor Matthew Creme, Nikolaus and Hohenadel.

**ORDER OF BUSINESS**

- I. The meeting was called to order by Ms. Mariani at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Ms. Mariani conducted roll call.
- III. Announcements – none.
- IV. Minutes – Ms. Mariani asked for a motion on the March 13, 2025 meeting minutes. Motion by Mr. Risser to approve the March 13, 2025 meeting minutes, seconded by Mr. Hawthorne. Motion approved 5-0.
- V. Public Comment
  1. Ms. Mariani advised the Lancaster County Housing and Redevelopment Authority is moving forward with the taking of property at 191 Falmouth Road. An appraisal has been conducted and an offer of purchase made to the property owner.
  2. Dave Kauffman, 2614 Bainbridge Road questioned why there is only one sign for the One-Lane Bridge on Risser Road and felt it would seem appropriate to have signage in both directions. Mr. Sager advised he would look into it.
  3. Dave Wendel, GEARS provided an update on the replacement of the gymnasium floor as well as the status of the second-floor renovation project.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere on the agenda as indicated by the board chair.*
  - A. Bills
  - B. Reports (reports are available)
    - i. Financial
    - ii. Bainbridge Fire Company
    - iii. MESA
    - iv. Police
    - v. LCSWMA - Waste to Energy Plant – February 2025 Host Fee \$59,225.37; 29,319 Tons at \$2.02/ton processed.
    - vi. Roadmaster
    - vii. Sewage Enforcement Officer
    - viii. Sewer Engineer
    - ix. Zoning Officer (report and zoning hearing board application(s))

Motion by Mr. Risser to approve the consent agenda items, seconded by Mr. Williams. Motion approved 5-0.
- VII. Old Business – none.
- VIII. New Business
  - A. Motion by Mr. Mohr to approve the purchase of a 2025 Atlas Copco Jackhammer from Crowder Supply in the amount of \$5,075.20 and new tool set from Longenecker's Hardware in the amount of \$979.95 from the Capital Reserve Fund, seconded by Mr. Risser. Motion approved 5-0.
  - B. Motion by Mr. Mohr to approve the request for payment in the amount of \$4,994.65 to Nagy Excavating for the demolition of 738 Stackstown Road from the General Fund, seconded by Mr. Williams. Motion approved 5-0.

- C. Motion by Mr. Risser to approve the hiring of Margaret Leaman as a Summer Playground Helper at a rate of \$10.50 per hour pending clearance, background checks, and completed new hire paperwork, seconded by Mr. Hawthorne. Motion approved 4-0, with Ms. Mariani abstaining.

IX. Discussion Items

A. Grant Updates

- a. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00. Ms. Rabuck advised the General Permit (GP) 11 Permit Application was resubmitted to PADEP for Bridge 1 on March 17<sup>th</sup> due to the changes. The Aluminum box culvert will be manufactured once the permit has been approved.
- b. Governor Stable Road Bridge 2 & 3 – Ms. Rabuck advised DM/A is beginning work on a preliminary design for Bridge 2.
- c. 738 Stackstown Road – Ms. Rabuck advised all buildings have been demolished. DM/A and the Solicitor are working on deed and title work to address property boundary overlaps and gaps with neighboring properties. Site work will continue to prep the parking lot area.

- B. Key Fob Entry System – Ms. Rabuck advised quotes were received for the Office Building, \$4,795.39; Conoy Community House, \$5,290.30; and Public Works Maintenance Garage, \$5,290.30. The quotes include installation and set up with no monthly fees. Mr. Risser indicated the township is looking for security options due to the recent theft of items from a municipal building. Mr. Mohr felt spending \$15,000-\$17,000 on such system is not feasible. Mr. Risser stated a system would not be necessary for the community house. Ms. Mariani stated such proposals should be discussed during the budget process. Ms. Rabuck advised the insurance company has grant options to assist with costs.

X. Acknowledgements – none.

XI. Correspondence

- A. PA 250 (United States 250<sup>th</sup> Birthday) – Application received for public gathering permit for event on June 6, 2026 at Conoy Park West and Conoy Park East. All board members expressed their enthusiasm for such event.

XII. Public Comment

- 1. Diane Burke, 88 Locust Grove Road expressed her disappointment in what she read in the newspaper. She felt a verbal apology was warranted and the adopted code of conduct needs to be enforced by the board.
- 2. Ms. Mariani stated the newspaper needs to conduct fact checks before printing false information. The latest brief stated John Shearer was a volunteer when he was a paid seasonal employee. It also stated Sabine Shearer resigned because she was mistreated, which is also completely false. Accusations regarding Supervisor Risser were also made, for which were completely uncalled. She stated the newspaper reporter needs to get his facts straight before printing.
- 3. Paul Kunkle, 259 Locust Grove Road questioned if any paving was in the works particularly for Locust Grove Road. Mr. Williams and Mr. Sager advised they would take a closer look at Locust Grove Road.

XIII. Executive Session - Ms. Mariani announced there would be an executive session following the meeting and the board would not be returning.

XIV. Adjournment. Motion by Mr. Risser to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 6:43 p.m.

Respectfully submitted,

Shannon L. Sinopoli  
Secretary