

CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
August 8, 2024
6:00 p.m.

A meeting of the Conoy Township Board of Supervisors was held on Thursday, August 8, 2024 at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani, Justin Risser, Douglas Hawthorne, Stephen Mohr, and S. Jay Williams. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck, Roadmaster Bryan Range and Solicitor Matthew Creme, Nikolaus and Hohenadel.

ORDER OF BUSINESS

- I. The meeting was called to order by Ms. Mariani at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Ms. Mariani conducted roll call.
- III. Announcements
 - A. Ms. Mariani announced Conoy Township will be hosting the September meeting of the County Commissioners on Tuesday, September 10, 2024 at 7:00 p.m. at the Township Municipal building.
- IV. Minutes - Ms. Mariani asked for a motion on the July 11, 2024 meeting minutes. Motion by Mr. Risser to approve the July 11, 2024 meeting minutes with two corrections, seconded by Mr. Hawthorne. Motion approved 5-0.
- V. Public Comment
 1. Dave Kauffman, 2614 Bainbridge Road made a complaint with regards to the property owner at the corner of Market Street and River Road conducting repairs to his vehicles in the lane of travel on Market Street to the point he, along with his daughter, almost hit him. Ms. Mariani advised she will contact the police department to report it.
 2. Steve Prescott, 2338 River Road questioned the status of the rezoning of the Community House. Ms. Sinopoli advised the planning commission discussed the possibility of rezoning the property at their August 6th meeting and unanimously voted against preparing an ordinance for rezoning.
 3. Debra Drury, Elizabethtown Library advised the library is approaching 99 years of service and starting next week, there will be special events on-line and in the library for 99 days. Ms. Drury advised the library provides museum passes for up to 4 people to visit local area museums. Summer reading is coming to an end. Over 1,000 people participated this past summer.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere in the agenda as indicated by the board chair.*
 - A. Bills
 - B. Reports (reports are available)
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. Highway/Buildings
 - iv. MESA – Mr. Risser advised MESA has sent letters to four municipalities where MESA has been significantly covering their calls even though they are not member municipalities. MESA would like to be reimbursed for this coverage and will begin sending out invoices September 1st.
 - v. Police
 - vi. LCSWMA - Waste to Energy Plant – April 2024 Host Fee \$65,668.12; 32,834.06 Tons at \$2.00/ton processed.

- vii. Sewage Enforcement Officer
- viii. Sewer Plant Operator
- ix. Zoning Officer (report and zoning hearing board application(s)).

Motion by Mr. Risser to approve the consent agenda items, seconded by Mr. Williams. Motion approved 5-0.

VII. Old Business

- A. Motion by Mr. Risser to table the advertising of Ordinance No. 02-2024, an Ordinance to Prohibit the Installation of Mailboxes at the curb in the Village Center Zone, seconded by Mr. Mohr. Motion approved 5-0.

VIII. New Business

- A. Motion by Mr. Williams to approve the sale of the 1996 Ford 350 Small Dump Truck on Municibid, seconded by Mr. Hawthorne. Motion approved 5-0.
- B. Motion by Mr. Risser to approve the purchase of a Ferris 61" Zero Turn Mower from Messick's in the amount of \$9,350.00 from the Capital Reserve Fund, seconded by Mr. Mohr. Motion approved 5-0. Mr. Range advised this mower is \$1,350.00 more than the previously approved \$8,000.00 however, this mower is a 2018 with only 500 hours.
- C. Statewide Local Share Assessment Grant – Truck Options. Mr. Range recommends submitting the grant for the Ford F350 with the lift gate in the amount of \$83,483.00. Motion by Mr. Risser to approve the grant submission for the Ford F350 with the lift gate and Resolution 09/2024 designating Bryan Range and Jennifer Rabuck as the Township Officials for execution of all documents pertaining to the Statewide Local Share Assessment grant, seconded by Mr. Williams. Motion approved 5-0.
- D. Motion by Mr. Risser, seconded by Mr. Hawthorne to approve the purchase of a 2011 Thomas School Bus from Boyo Transportation in the amount of \$10,500.00 from the Summer Playground Account and authorize Treasure Rabuck to sign the necessary paperwork. (Funds have been fundraised and are deposited.) Motion approved 5-0.

IX. Discussion Items

- A. P.O. Box update – Further updates/discussions will be held at the September meeting.
- B. Brush Pile - Fencing & Key Fob System. Mr. Risser advised the fence has been ordered. Discussions took place with regard to the dirt surface at the compost site being a challenge for the grinder contractor where most sites have a concrete pad. Further discussions took place with regard to where to dispose of the mulch. Mr. Mohr suggested checking in with the landfill to see if they will take it.
- C. Grant Updates – Ms. Rabuck provided the following updates:
 - a. Perdue Foundation – Arch Street Playground Revitalization; Requested \$11,708.04. Received \$6,700.00 of which those monies are restricted to the 2-piece train set and the Hold and Spin.
 - b. Susquehanna Riverland Mini Grant - Stackstown Road Community Park & NWRT Accessibility Improvements; Requested \$15,000. Grant is Pending Review.
 - c. Lancaster Clean Water Partners – Stackstown Road Community Park & NWRT Accessibility Improvements; Requested \$5,060. Grant is Pending Review.

- d. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00. Engineer's project update 08/02/2024: Bid documents are complete. Hanover has determined the structure specified is on the PennDOT pre-approved structural adequacy list. Earth Engineering will visit the site sometime between 08/13 and 08/19 to verify soil sampling locations. Ms. Rabuck indicated she is hopeful by September the bid documents are out.
- e. 2024 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructures and Realignment Phase 2; Requested 1,118,554.25. Grant is Pending Review.

D. Community House Reservations. The supervisors were in agreement to continue accepting reservations with no end date.

E. Scrap of 2008 International Bus to Red Lion Salvage for \$1,200.00. All supervisors were in agreement to scrap the bus to Red Lion Salvage.

X. Acknowledgements

A. The board acknowledged receipt of the Declaration by Jean Chubb to add property to Agricultural Security Area. The property consists of 25.4 acres with an address of 3226 Turnpike Road. Motion by Mr. Mohr to approve the 180-Day Procedure, seconded by Mr. Williams. Motion approved 5-0.

XI. Correspondence – none.

XII. Public Comment – none.

XIII. Executive Session - none.

XIV. Adjournment. Motion by Mr. Mohr to adjourn the meeting, seconded by Mr. Hawthorne. Motion approved 5-0 and the meeting adjourned at 6:55 p.m.

The next Regular Supervisors meeting is scheduled for Thursday, September 12, 2024 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary