

CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
August 14, 2025
6:00 p.m.

A meeting of the Conoy Township Board of Supervisors was held on Thursday, August 14, 2025, at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani, Justin Risser, Douglas Hawthorne, Stephen Mohr, and S. Jay Williams. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck, Roadmaster Bill Sager, and Solicitor Bernadette Hohenadel, Nikolaus and Hohenadel .

ORDER OF BUSINESS

- I. The meeting was called to order by Ms. Mariani at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Ms. Mariani conducted roll call.
- III. Announcements
 - A. Ms. Mariani congratulated Sean Laverty and presented him with a plaque for his 25 years of employment with the Township Public Works Department.
- IV. Minutes – Motion by Mr. Risser to approve the July 10, 2025 meeting minutes, seconded by Mr. Hawthorne. Motion approved 5-0.
- V. Public Comment – none.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere in the agenda as indicated by the board chair.*
 - A. Bills
 - B. Reports (reports are available)
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. MESA
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant – June 2025 Host Fee \$69,212.49; 34,263.61 Tons at \$2.02/ton processed.
 - vi. Roadmaster
 - vii. Sewage Enforcement Officer
 - viii. Sewer Engineer
 - ix. SREMA
 - x. Zoning Officer (report and zoning hearing board application(s)).

Motion by Mr. Williams to approve the consent agenda, seconded by Mr. Hawthorne. Motion approved 5-0.
- VII. Old Business – none.
- VIII. New Business
 - A. Motion by Mr. Mohr to accept Ken Brosey’s resignation from the Zoning Hearing Board effective immediately, seconded by Mr. Risser. Motion approved 5-0. Mr. Mohr requested the Township send a nice token of appreciation to Mr. Brosey for his service to the community.
 - B. Motion by Mr. Williams to approve Resolution No. 07-2025 appointing Rick Givens to the Zoning Hearing Board to fulfill the unexpired term of Ken Brosey with a term expiration of December 2026, seconded by Mr. Hawthorne. Motion approved 5-0.
 - C. Motion by Mr. Risser to approve appointing Scott Lokey to the Bainbridge Water Authority to fulfill the unexpired term of Matt Eckenrode with a term expiration of December 2028, seconded by Mr. Williams. Motion approved 5-0.

- D. Motion by Mr. Williams to approve the purchase of 7 watershed signs from WhiteOak in the amount of \$567.43 from the Capital Reserve Funds for the Stackstown Road grant project, seconded by Mr. Hawthorne. Motion approved 5-0.
- E. Motion by Mr. Hawthorne to approve the donation of \$500.00 from the Capital Reserve Fund to the Penn State Extension Master Watershed Steward Program for the design and permission of use of images for the watershed signs, seconded by Mr. Risser. Motion approved 5-0.
- F. Motion by Mr. Williams to approve the sale of the old V-Plow, as is, to James Gifford in the amount of \$600.00, seconded by Mr. Risser. Motion approved 5-0.
- G. Motion by Mr. Mohr to approve Resolution 08/2025 and Resolution 09/2025, designating Shannon Sinopoli and Jennifer Rabuck as the Township Officials for the execution of all documents pertaining to the 2025 Statewide Local Share Assessment grant for the Mini Excavator and Dump Truck funding requests, seconded by Mr. Hawthorne. Motion approved 5-0.

IX. Discussion Items

- A. Grant Updates. Ms. Rabuck provided the following updates:
 - a. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00 – General Permit (GP) 11 Permit has been approved. Hanover Engineering has been working to create construction plans to bid the project, however, they have again been unresponsive to email communication regarding project status.
 - b. Governor Stable Rd Bridge 2 & 3 – DM/A is wrapping up the preliminary design for bridge 2.
 - c. 738 Stackstown Road Parking Lot – the stone has been laid and paving is expected to be completed at the end of the month.
- B. Amosite Road Speed Limit Study/Signage. As recommended at the July meeting, staff reached out to East Donegal Township and borrowed two of their speed counters which were set up for over a week. The average speed ranged between 36-40 mph. The supervisors agreed there was no need for an engineered speed study.
- C. Bainbridge Island Gun Club Agreement. A brief follow-up discussion took place regarding the existing physical agreement and a longstanding verbal agreement pertaining to the maintenance of the parking area on the gun club property. It was agreed that a meeting between Ms. Mariani, Mr. Sager and Mr. Stephen Mohr, Jr. take place for further deliberations in order to come to an agreed upon arrangement.
- D. Covered Bridge Road storm box and end wall repairs.
 - a. Tree Removal Quotes
 - b. Culvert Replacement Quotes

Motion by Mr. Risser to accept Action Tree Service's quote in the amount of \$2,400.00 for the removal of the trees and Dustin Nagy Excavating's quote of \$9,625.00 for the culvert replacement work, seconded by Mr. Williams. Motion approved 5-0.
- E. Brush Pile Pad. Mr. Sager advised the contractor who mulches up the brush pile requested the brush pile be placed on top of either asphalt or concrete due to mud, dirt, and stones also being scooped up and tossed into the chipper. The area would be approximately 150' X 150'. Mr. Risser advised such would require an engineered stormwater management plan, and instead suggested stripping the top soil down to clay and have a clay area for brush placement.

X. Acknowledgements – none.

XI. Correspondence

- A. PennDOT's correspondence relating to line painting - Single yellow lines. Ms. Rabuck advised the liquid fuel monies can no longer be used to pay for single yellow line painting. Ms. Rabuck advised the 2025 Line Painting scheduled for Monday, October 6th. Mr. Sager was directed to figure out how many township streets have single yellow lines.

- B. Falmouth United Methodist Church, 180 Falmouth Road. Ms. Rabuck advised the church reached out requesting the township contribute towards the seal coating of their parking lot due to the right-of-way the Township has through their parking lot. No quotes have been received to date.

XII. Public Comment

- A. Ken Alexander, 186 Falmouth Road questioned the status of 191 Falmouth Road property. Ms. Hohenadel advised the county housing authority has filed a declaration of taking. Once those proceedings are completed the title will be transferred to the authority for the rehabilitation of the property.

- XIII. Executive Session - Mr. Risser announced there would be an executive session following the meeting and the board would not be returning.

- XIV. Adjournment - Motion by Mr. Risser to adjourn the meeting, seconded by Mr. Williams. Motion approved 5-0 and the meeting adjourned at 6:45 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary