

**CONOY TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
Thursday
September 11, 2025
6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, September 11, 2025, at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani, Justin Risser, Douglas Hawthorne, and Stephen Mohr. Mr. S. Jay Williams was absent. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck, Roadmaster Bill Sager, and Solicitor Matthew Creme, Nikolaus and Hohenadel.

ORDER OF BUSINESS

- I. The meeting was called to order by Ms. Mariani at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Ms. Mariani conducted roll call.
- III. Announcements
- IV. Minutes – Motion by Mr. Hawthorne to approve the August 14, 2025 meeting minutes, seconded by Mr. Risser. Motion approved 4-0.
- V. Public Comment
 - A. Brandon Allen, Elizabethtown Public Library advised the summer reading program has wrapped up. The library is approaching 100 years of service and special activities are planned for Extra Give day on November 21, 2025. The library is also celebrating being 100% debt free due to a gift.
- VI. Consent Agenda
 - A. Bills
 - B. Reports (reports are available)
 - i. Financial
 - ii. Bainbridge Fire Company
 - iii. MESA
 - iv. Police
 - v. LCSWMA - Waste to Energy Plant – July 2025 Host Fee \$71,296.16; 35,295.13 Tons at \$2.02/ton processed.
 - vi. Roadmaster
 - vii. Sewage Enforcement Officer
 - viii. Sewer Engineer
 - ix. SREMA
 - x. Zoning Officer (report and zoning hearing board application(s)).

Motion by Mr. Risser to approve the consent agenda, seconded by Mr. Hawthorne. Motion approved 4-0.
- VII. Old Business
- VIII. New Business
 - A. Motion by Mr. Mohr to approve ratifying the purchase of Woven GeoTextile fabric from Site One Landscape Supply in the amount of \$537.89 from the Capital Reserve Fund, seconded by Mr. Risser. Motion approved 4-0.
 - B. Motion by Mr. Risser to approve the 2026 Minimum Municipal Obligation for the Conoy Township Nonuniformed Employee Pension Plan, seconded by Mr. Hawthorne. Motion approved 4-0.
 - C. Motion by Mr. Mohr to approve a refund of \$125.00 to Realty Settlement Services from the General Fund due to an error in the payment of Realty Transfer Taxes during the sale of 320 Race Street, seconded by Mr. Hawthorne. Motion approved 4-0.
- IX. Discussion Items
 - A. Grant Updates. Ms. Rabuck provided the following updates:

- i. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00 – Working to obtain final easements for the project. Ms. Rabuck questioned Mr. Crème as to the status. Mr. Crème advised such is being reviewed.
 - ii. Governor Stable Rd Bridge 2 & 3 – DM/A continues to work on the preliminary design for bridge 2.
 - iii. 738 Stackstown Road – the majority of the pavement has been completed.
- B. Bainbridge Fire Department Funding. Fire Chief Zachary Stum and Fire Captain Zachary Slothower were present to request the township's assistance with funding. Ms. Mariani advised the township agreed to a match with fundraisers as well as annual \$10,000 CD's years ago, however the fire company never provided the township with any receipts or financial records. Mr. Risser advised there are new representatives of the fire department and municipal support is needed now more than ever as donations have dropped to 10-15%. Ms. Mariani requested the fire company conduct at least two large fundraisers per year. Chief Stum requested the fire company and the township renew a good working relationship. Mr. Risser advised financial assistance for the fire company can be a part of the budget discussion next week and requested the fire company provide the township with current expenditures.
- C. Zoning Ordinance Text Amendment Draft – Accessory and Principal Solar Energy Facilities. Motion by Mr. Mohr to send the text amendment to the planning commission; to schedule a public hearing for November 13, 2025 and to direct the Solicitor to prepare an ordinance and to advertise such, seconded by Mr. Risser. Motion approved 4-0.
- D. 2026 Board of Supervisors Meeting Dates. Ms. Mariani suggested changing the supervisors meeting dates from the second Thursday of each month to the first Thursday of each month due to having other meeting obligations. Mr. Mohr stated the supervisors meeting dates have been the second Thursday of the month for 60 years and people are programmed for such. He suggested Ms. Mariani change her schedule around.
- E. Ms. Mariani announced there will be a Budget meeting held next Thursday, September 18, 2025 at 6:00 pm.
- F. Falmouth United Methodist Church, 180 Falmouth Road, has requested the township contribute towards the seal coating their parking lot due to Township right-of-way which transverses through a portion of the parking lot. The Church approved an estimate in the amount of \$5,548.64 for this project. Mr. Mohr suggested the Township contribute 25%.

Motion by Mr. Risser to approve contributing \$1,387.00 from the Capital Reserve Fund for the seal coating project, seconded by Mr. Mohr. Motion approved 4-0.
- G. Road & Bridge Weight Restriction Information. As a follow up to a prior conversation regarding Covered Bridge Road and possible weight restrictions, Ms. Rabuck advised that a traffic and engineering study would be required. Mr. Mohr indicated that would not be cost effective.
- H. Shingle Mill. Mr. Mohr advised he is taking care of supplying the wood this year for the shingle mill to again participate in the Susquehanna Old Fashioned Field Days.
- X. Correspondence/Acknowledgements
 - A. Wandering Pennsylvania's Waterways – Friday, September 26th, registration due by September 12th.
- XII. Public Comment
- XIII. Executive Session
- XIV. Adjournment - Motion by Mr. Risser to adjourn the meeting, seconded by Mr. Hawthorne. Motion approved 4-0 and the meeting adjourned at 6:44 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary