

**CONOY TOWNSHIP
BOARD OF SUPERVISORS BUDGET WORKSHOP
MEETING MINUTES
Thursday
September 18, 2025
6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, September 18, 2025, at 6:00 p.m. at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502. In attendance were Supervisors Gina Mariani, Justin Risser, Douglas Hawthorne, and Stephen Mohr. Mr. S. Jay Williams was absent. Also in attendance were Secretary Shannon Sinopoli, Treasurer Jennifer Rabuck and Roadmaster Bill Sager.

ORDER OF BUSINESS

- I. The meeting was called to order by Ms. Mariani at 6:00 p.m. followed by the Pledge of Allegiance, Prayer and a moment of silence.
- II. Ms. Mariani conducted roll call.
- III. Announcements
- IV. Public Comment
 - A. Sean Laverty, Public Works Department stated something needs to be done with the Brush Pile as soon as possible. Individuals are not listening to the brush pile closed signs, there is illegal dumping occurring. The latest episode occurred with the chipper, where a large piece of metal was thrown into the brush pile and caused extensive and expensive damage to the chipper which the township will be responsible for. A brief discussion took place and the supervisors agreed that fencing should be put in place at all access points and a camera installed for the time being and until the pile location is moved.
- V. Old Business
- VI. New Business
 - A. Resolution 10/2025. Motion by Mr. Risser to approve Resolution 10/2025 designating Shannon Sinopoli and Jennifer Rabuck as the Township Officials for the execution of all documents pertaining to the 2025 Statewide Local Share Assessment grant for the Bainbridge Fire Company for Rescue Tools and Radios, seconded by Mr. Hawthorne. Motion approved 4-0.
 - B. 2026 General Fund Budget

Ms. Rabuck provided an overview of the draft 2026 General Fund Budget. As for revenue, the 2026 income is projected at \$1,724,573.00. The 2026 expenses are projected at \$2,032,173.00, leaving an overall deficit of \$307,600.00 in the general fund budget. The deficit is primarily due to the increase in engineering costs for the Governor Stable Road Bridges, if those costs were subtracted, the negative amount would be less than last year's budget. The Township has been carrying a negative balance since 2021.

Kelly Heisey, 2595 Donegal Springs Road questioned why summer playground wages were being paid from the general fund and not the summer playground fund and noted the deficit of the program from revenues to expenditures. Stephanie Sager, 1236 Amosite Road suggested the summer playground program be operated as a 501(c)(3) organization. Ms. Sager advised she will check into such.
 - C. 2026 Sewer Fund Budget

Ms. Rabuck provided an overview of the draft 2026 Sewer Fund Budget. As for revenue, the 2026 income is projected at \$318,960.00. The proposed 2025 expenditures are projected at \$317,213.00, leaving a surplus of \$1,747.00.
 - D. 2026 Small Fund Budgets

Ms. Rabuck provided an overview of the draft 2026 Capital Reserve Fund Budget. The 2026 income is projected at \$51,000.00 and the 2026 expenses are projected at \$75,000.00 which is the amount pledged to GEARS for renovations of the second floor.

Ms. Rabuck provided an overview of the draft 2026 Liquid Fuels Fund Budget. The 2026 income is projected at \$841,189.60 and the 2026 expenses are projected at \$822,000.00, \$800,000.00 of which would go towards the Governor Stable Road Bridge 2 & 3 projects.

Ms. Rabuck provided an overview of the draft 2026 Summer Playground Fund Budget. The 2026 income is projected at \$48,521.00 and the 2026 expenses are projected at \$37,000.00.

Ms. Rabuck provided an overview of the draft 2026 Northwest Lancaster County Rail Trail Fund Budget. The 2026 income based solely on interest is presently \$9,316.49 and the 2026 expenses are projected at \$0.00, at this time.

VII. Discussion Items

VIII. Correspondence

- A. Volunteer Fire Relief Association Commonwealth State Aid Allocation \$24,438.93 to be forwarded to the Bainbridge Fire Department Volunteer Relief Association.
- B. Pennsylvania Initiative for the September 11th National Memorial Trail Alliance.

IX. Public Comment

- X. Adjournment. Motion by Mr. Risser to adjourn the meeting, seconded by Mr. Hawthorne. Motion approved 4-0 and the meeting adjourned at 8:25 p.m.

The next Regular Supervisors meeting is scheduled for Thursday, October 9, 2025 at 6:00 p.m.

Respectfully submitted,

Shannon L. Sinopoli
Secretary