

**CONOY TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING AGENDA  
December 11, 2025 – 6:00 p.m.  
211 Falmouth Road, Bainbridge, PA 17502**

ORDER OF BUSINESS

- I. Call to Order followed by the Pledge of Allegiance, Prayer, and moment of silence
- II. Roll Call
- III. Announcements
- IV. Minutes - Approval of the November 13, 2025, regular meeting minutes.
- V. Public Comment – For the record, the Board requests that each person offering comment to raise their hand, speak from the podium and state their name.
- VI. Consent Agenda – *All items included in the Consent Agenda are routine in nature and the supervisors will approve them with one motion and a roll call vote. Board members may request discussion of any of the items and if so, the item will be taken from the Consent Agenda and considered elsewhere in the agenda as indicated by the board chair.*
  - A. Bills
  - B. Reports (reports are available)
    - i. Financial/Payroll/Bills
    - ii. Bainbridge Fire Company
    - iii. MESA
    - iv. Police
    - v. LCSWMA - WTE Plant: October 2025 Host Fee \$68,281.05; 33,802.50 Tons at \$2.02/ton processed.
    - vi. Roadmaster
    - vii. Sewage Enforcement Officer
    - viii. Sewer Engineer
    - ix. SREMA
    - x. Zoning Officer (report and zoning hearing board application(s)).
- VII. Old Business
  - A. Approve/Reject the 2026 General Fund, Sewer Fund, and Small Fund Budgets with a tax levy of 0.7 mills for 2026.
- VIII. New Business
  - A. Approve/Reject to ratify the purchase of the rain garden soil mixture from Eshbach Mulch in the amount of \$585.00 and watershed signposts from T&W Traffic Control in the amount of \$381.97 from the Capital Reserve Fund. Funds from the Clean Water Grant were deposited last year for this project and these purchases.
  - B. Approve/Reject to ratify the quote from Susquehanna Mechanical in the amount of \$2,575.00 from the Sewer PLGIT Fund for the replacement of the diesel fuel tank at the Bainbridge Wastewater Treatment Plant.
  - C. Approve/Reject signing the Memorandum of Understanding with the Lancaster County Planning Department, expressing the desire for the County and the Township to work cooperatively in implementing the PA Municipalities Planning Code.
  - D. Approve/Reject adopting Resolution 13/2025 Lancaster County 2025 Hazard Mitigation Plan.
  - E. Approve/Reject the hiring of Carrie Chapman on a part-time as needed bases for office staffing at a rate of \$17.00 effective December 1, 2025, pending all new hire paperwork and clearances.
  - F. Approve/Reject appointing S. Jay Williams as the Conoy Township representative to the EMA committee. (The SREMA Agreement includes the creation of an EMA Committee)
  - G. Approve/Reject Resolution 14-2025 Establishing a Bainbridge Fire Department Equipment Fund, Authorizing an Initial Contribution and Providing for Annual Contributions.

IX. Discussion Items

A. Grant Updates

- i. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00 – DM/A has taken over the project and will finish coordinating the easements and construction.
- ii. Governor Stable Rd Bridge 2 & 3 – DM/A is working with Contech on the bridge design and completing the necessary permit paperwork.
- iii. 738 Stackstown Road – Majority of the work is complete. Some seeding and final finishes need put in place in the spring.
- iv. Local Share Grants:  
2024 F350 Crew Cab – no decision made at their November meeting. Next meeting is January 2026  
2025 Dump Truck & Mini Excavator and 2025 Bainbridge Fire Company Rescue Tools & Radios - submitted 10/27/2025, earliest award notification Nov. 2026

B. Request to change office hours from 8 am–4:30 pm to 8 am-4 pm effective January 1, 2026.

C. Request for the Township Office and Public Works Department to have off December 24<sup>th</sup>.

D. Discussion regarding 2026 Building Code Official/Zoning Officer/Flood Plain Administrator/Twp Construction Code Official appointment

E. January 5, 2026 Reorganization Meeting appointment discussions.

X. Correspondence/Acknowledgements

A. Invitation from the Bainbridge Fire Police to their Holiday Dinner

XI. Public Comment – For the record, the Board requests that each person offering comment to raise their hand, speak from the podium and state their name.

XII. Executive Session

XIII. Adjournment

Next meeting: Reorganization & Regular meeting January 5, 2026, at 6:00 pm.