

**CONOY TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**Thursday, April 9, 2026**  
**6:00 p.m.**

A meeting of the Conoy Township Board of Supervisors was held on Thursday, April 9, 2026, at 6:00 p.m.  
at the Conoy Township Municipal Building, 211 Falmouth Road, Bainbridge, PA 17502.  
In attendance were Supervisors Stephen Mohr, Carrie Chapman, Gina Mariani, Douglas Hawthorne, and S. Jay Williams.  
Also, in attendance were, Solicitor Matt Crème, Secretary/Treasurer Jennifer Rabuck, and Roadmaster Bill Sager

- I. The meeting was called to order by Supervisor Mariani at 6:00 pm.
- II. Roll Call – All present.
- III. Announcements
- IV. Motion by Supervisor Chapman, seconded by Supervisor Williams to approve the March 12, 2026, Regular Meeting Minutes. Motion approved 4-0 with Member Hawthorne abstaining as he was absent.
- V. Presentation
  - A. GMS Funding Solutions – Amy Kronenberg and Harlan Lawson were present to discuss their firms full service grant management service. Supervisor Mariani stated the board would review the information presented and supplied.
- VI. Public Comment – None
- VII. Consent Agenda Items:
  - A. Bills
  - B. Reports (reports are available):
    - i. Financial/Payroll
    - ii. Bainbridge Fire Company
    - iii. MESA
    - iv. Police
    - v. LCSWMA – Waste to Energy Plant – February 2026 Host Fee \$63,074.19; 30,918.72 Tons at \$2.04/ton
    - vi. Roadmaster
    - vii. Sewer Enforcement Officer (Quarterly)
    - viii. Sewer Engineer
    - ix. SREMA
    - x. Zoning Officer
      1. ZHB Application – 514 N Second Street

Motion by Supervisor Mohr, seconded by Supervisor Williams to have Nikolaus & Hohenadel LLP represent the township at the Zoning Hearing Board hearing for 514 N Second Street. Motion approved 5-0.

Motion by Supervisor Mohr, seconded by Supervisor Hawthorne to approve the Consent Agenda items. Motion approved 5-0.
- VIII. Old Business
  - A. Purchase of computers & television for SREMA - Motion by Supervisor Williams, seconded by Supervisor Hawthorne to approve the purchase of the computers and television for the Susquehanna Regional Emergency Management Agency not to exceed \$10,000 total cost. Motion approved 5-0.
- IX. New Business
  - A. Motion by Supervisor Mohr, seconded by Supervisor Williams to approve Thomas Joseph Solutions Inc in the amount of \$697,914.40 as the low bidder for the Governor Stable Road Bridge 2 project after review by the solicitor and township engineer. Motion 5-0.
  - B. Motion by Supervisor Mohr, seconded by Supervisor Williams to approve the COSTARS quote from Contech Engineered Solutions in the amount of \$131,790.00 for the Aluminum Box Culvert for the Governor Stable Road Bridge 2 and authorize Secretary Rabuck to sign the documents. (Funds to be paid from the Capital Reserve Fund and reimbursed as part of the 2023 DCED Multimodal Transportation Fund Grant). Motion approved 5-0.

- C. Motion by Supervisor Williams, seconded by Supervisor Chapman to approve a request from Shannon Sinopoli for payment in the amount of \$393.35 for being subpoenaed for the Eric Werner Trial. Motion approved 5-0.
  - D. Motion by Supervisor Williams, seconded by Supervisor Hawthorne to approve the updated lease agreement with Pitney Bowes for the postage machine and authorize Secretary Rabuck to sign the lease agreement. Lease term is \$35.71 per month for 60 months. Motion approved 5-0.
  - E. Motion by Supervisor Mohr, seconded by Supervisor Chapman to approve the September 11<sup>th</sup> National Memorial Trail Alliance request to install 911 Trail route signage in the Township per the requested locations. PennDOT approval has been received. Motion approved 5-0.
  - F. Motion by Supervisor Mohr, seconded by Supervisor Williams to approve the Amended Agreement for the Donegal-Elizabethtown Area Appeals Board. Motion approved 5-0.
  - G. Motion by Supervisor Chapman, seconded by Supervisor Williams to approve the updated COSTARS quote from New Holland Auto Group for the purchase of the 2026 F-350 4x4 Crew Cab Service Truck with Plow in the amount of \$99,865.00 from the Capital Reserve Fund. (Local Share Account Reimbursement Grant Funds of \$83,483.00 will be used for this purchase.) Motion approved 5-0.
- X. Discussion Items
- A. Grant Updates
    - i. 2023 Multimodal Transportation Fund – Governor Stable Road Bridge Infrastructure and Realignment Phase 1; \$320,000.00 – see motions made.
    - ii. Governor Stable Rd Bridge 1 & 3 – Application of the PennDOT Multimodal Transportation Fund Grant submitted; earliest award notification Nov. 2026.
    - iii. Local Share Grants:
      - 2024 F350 Crew Cab – was awarded at CFA 12/18/2025 meeting. Contract has been signed; updated quote just approved this meeting.
      - 2025 Dump Truck & Mini Excavator and 2025 Bainbridge Fire Company Rescue Tools & Radios – submitted 10/27/2025, earliest award notification Nov. 2026.
  - B. 2021 UCC Code Adoption Ordinance – Motion by Supervisor Williams, seconded by Supervisor Mohr to direct the Solicitor to draft the updated Ordinance for review and advertisement. Motion approved 5-0.
  - C. Summer Playground – registrations will be accepted until the beginning of May.
  - D. Open House May 6<sup>th</sup>, Bainbridge Fire House, 5pm-7pm – local service agencies invited: the township, SREMA Susquehanna Regional Police, Fire Dept, MESA, Lions Club, Supervisor Mariani will contact LCSWMA.
  - E. Stackstown Park Grand Opening – Friday May 8<sup>th</sup> at 2pm. Secretary Rabuck will send out invitations.
- XI. Correspondence/Acknowledgements
- A. PFM Financial Advisors LLC – do not perform grant writing, rather helps with independent funding (bonds, bank loans, etc.) and what payment would look like, valuation of system, requests for qualifications, sales, etc.
  - B. Elizabethtown Area High Schools Public Policy Fair Invitation – April 30<sup>th</sup> – Supervisor Mariani will attend the session from 8:30 am -10:00 am.
  - C. Lancaster County Planning Department’s Spring Open House
- XII. Public Comment
- Charlene Grove, 620 Stackstown Road, stated there has been no updates regarding her previously stated complaints. Solicitor Crème stated he would reach out to the Zoning Officer regarding 624 Stackstown Road.
- XIII. Executive Session – None
- XIV. Adjournment – Motion by Supervisor Mohr, seconded by Supervisor Hawthorne to adjourn the meeting at 6:55 pm. Motion approved 5-0.

Respectfully submitted,

Jennifer Rabuck  
Secretary